

Choose Your Medical School Tool Guide for Applicants

This guide provides American Medical College Application Service[®] (AMCAS[®]) *applicants with step-by-step instructions for accessing, using, and editingselections in the Choose Your Medical School (CYMS) tool.*

Where can I access the CYMS tool?

Once you receive an acceptance, the CYMS tool is available in the AMCAS web application as a banner or "Quick Links" button. You will not be able to see the link to access the CYMS tool until you receive an acceptance. Follow the steps below to access the CYMS tool:

Step 1: Log in to the AMCAS Web Application

- Go to the AMCAS web application (<u>https://amcas.aamc.org/amcas/</u>) and log in with your credentials.
- Once logged in, you will land on the Application Year Selection page (refer to Figure 1).

Step 2: Access the Relevant Application Year

• Select the relevant application year from the Application Year Selection page (refer to Figure 1).

Welcome to the American Medical College Application Service® (correct application cycle year below. The application cycle year is Please use the various AMCAS resources available to support th Links on this page, and the links available throughout the applicat In order to avoid delays, please ensure that you download and us Beginning with the 2026 application cycle, you can email your lett Evaluation (LOE) screen. The author can click the link in the letter	AMCAS®). To begin the application process, you must select the s based on the summer or fall you intend to start medical school. e application process including the <u>AMCAS Applicant Guide</u> , the Quick tion. We the transcript request form from the correct application cycle. ter request form directly to the author from the AMCAS Letter of request form to fulfill your request.
pen AMCAS Applications 2026 Application Cycle @Help	Application - AMCAS Processing is Complete
This is the application cycle for applicants who intend to start medic	al school in the summer or fall of 2026. VIEW/UPDATE APPLICATION
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Figure 1. Application Year Selection Page

Step 3: Access the Choose Your Medical School Tool

- On the main menu page (refer to Figure 2), the CYMS tool can be accessed in two ways:
 - o Banner at the top of the page
 - Button in the "Quick Links" section
 - Select the link in either the banner or "Quick Links" button to access the CYMS tool.



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Gender	Another Gender Identit	У	Schools Attended	Completed	
Date of Birth	01/03/2003		Biographic Information	Completed	PRINT TRANSCRIPT REQUEST FORMS
Country of Birth	IND		Course Work	Completed	DRINT LETTER REQUEST
Email	aneruddhadas@gmail.c	<u>com</u>	Work/Activities	Completed	FORMS
Birth City	baliaa		Letters of Evaluation	Completed	
			Medical Schools	Completed	PRINT APPLICATION
Some information	is centrally managed by AAMC a	nd cannot be edited on this		-	
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Figure 2. Main Menu

Step 4: Overview of the Choose Your Medical School Landing Page and the Admissions Decisions Dashboard

- The Choose Your Medical School Admissions Decisions Dashboard displays the latest admission • actions on file with AMCAS from all schools where an applicant initially held an acceptance or alternate list offer during the cycle (refer to Figure 3).
- See the Appendix for more details about the dashboard.

Choose Your Medical School @		SHOW HISTORY
Current Selection ONO Selection Made		MAKE SELECTION
Choose Your Medical School Admissions Decisions	S AS for schools where you have held either an <mark>Acce</mark> AMC cannot guarantee the accuracy or completer	ptance or Alternate List during the cycle. less of the data. Please contact the medical schools if there are
Medical School 🕈 Q. Search	Admission Decision ↓↑ ♥ Q Search	Date/Time Received ↓↑
Albany Medical College	Accepted	Jul 25, 2025 3:47 PM ET
University of Alabama School of Medicine	Accepted	Jul 11, 2025 9:19 AM ET
Total Items: 2		Items per page: 10 v Page 1 of 1

Figure 3. Overview of the CYMS Landing Page and Admission Decisions Dashboard



Step 5: Make Your CYMS Selection

- Click the "Make a Selection" button, as shown in Figure 3 on the CYMS landing page.
- From February 19 to April 30, you will be able to select **only** "Plan to Enroll" in the CYMS tool at oneschool (refer to Figure 4).
- "Commit to Enroll" will be available in the tool starting on April 30.
- On or after April 30, you will be able to select either "Plan to Enroll" or "Commit to Enroll" at one school (refer to Figure 4 for the difference between "Plan to Enroll" and "Commit to Enroll).
- Important Notes:
 - You cannot select "Plan to Enroll" or "Commit to Enroll" to multiple medical schools (or at the same time) but you can edit your selection.
 - You must acknowledge you understand the option you selected, your responsibilities to communicate, and the importance of following school-specific policies before your selection can be submitted.
 - Selecting "Commit to Enroll" does not automatically withdraw applications from other medical schools. You must communicate your final decisions directly with all schools where you applied according to each school's specific policy.

Choose Your Medical School	SHOW HISTORY	BACK TO CYMS DASHBOARD
Please select a medical school and indicate whether you Plan (available February 19) or Commit (available April 30) to Enroll.		
In accordance with Protocol 9, do not hold more than 1 acceptance after April 30. For more information about receiving timely no read the <u>Application and Acceptance Protocols for Applicants</u> .	tification about the outco	me of your application, please
Medical schools can see aggregate data between February 19 and April 30. Beginning April 30, medical schools can see detailed applicants as reported to AMCAS. Medical schools can see an applicant's selection (Plan or Commit) including if they selected and Medical schools can also see if an applicant has been reported as matriculated by another medical school. Medical schools will ke see the name of any other medical school selected by an applicant.	information about their a other medical school or if now which applicants sele	ccepted and waitlisted no decision has been selected. acted their school but will not
Please review additional information about the Choose Your Medical School tool.		
Only schools where you are currently holding an acceptance are available to select (based on AMCAS records). If you do n contact the medical school.	ot see a school that you th	ink should be listed, please
Note: if you see any schools with (Non-AMCAS), these are schools that don't participate in AMCAS such as TMDSAS medica	I schools.	
Please review the Application and Acceptance Protocols for Applicants.		
Plan to Enroll: I have preliminarily selected this medical school as the one I plan to attend in accordance with Protocol 9 of Applicants. Medical schools can only see aggregate information until May 2nd and will not know which applicants have selected "Plan Beginning May 2nd, medical schools can see which of their accepted applicants have selected "Plan to Enroll" at their insti interview, hold my current acceptance offers and receive additional acceptance offers, and remain on any waitlist at an enders.	the Application and Acce to Enroll" at their school o tution. I understand that y other medical schools t	ptance Protocols for In at other schools. I can continue to o which I applied.
I acknowledge and understand the Choose Your Medical School option I have selected above, my responsibilities of dire importance of following school-specific application policies and processes. I understand that information about my select page.	et communication with th tion will be made availabl	e medical schools, and the e as noted at the top of the
	CANO	CEL SAVE & CONTINUE

Figure 4. CYMS Selection Page

Step 6: Submit Your CYMS Selection

• On the confirmation page (refer to Figure 5), select the "Submit" button to submit your CYMS selection.



Choose Your Medical School	SHOW HISTORY BACK TO CYMS DASHBOARD
Please review additional information about the Choose Your Medical School tool.	
Please confirm the below information matches your selection and desired intention.	
University of Alabama School of Medicine	
Plan to Enroll: I have preliminarily selected this medical school as the one I plan to attend in accordance with Proto Applicants. Medical schools can only see aggregate information until April 30th and will not know which applicants have select Beginning April 30th, medical schools can see which of their accepted applicants have selected "Plan to Enroll" at i interview, hold my current acceptance offers and receive additional acceptance offers, and remain on any waith	ocol 9 of the Application and Acceptance Protocols for ted "Plan to Enroll" at their school or at other schools. their institution. I understand that I can continue to ist at any other medical schools to which I applied.
I acknowledge and understand the Choose Your Medical School option I have selected above, my responsibilities importance of following school-specific application policies and processes. I understand that information about r page.	s of direct communication with the medical schools, and the my selection will be made available as noted at the top of the
	RETURN TO EDIT

Figure 5. CYMS Confirmation Page

After Submitting Your Selection

• Once you submit your selection, you will return to the CYMS landing page where you will see confirmation of your "Plan to Enroll" or "Commit to Enroll" selection (refer to Figure 6).

noose Your Medical School @		SHOW HISTORY
Choose Your Medical School: Congratulations on Choo	sing University of Alabama School of Medicine.	
Current Selection University of Alabama School of Medi July 25, 2025 - 04:09:25 PM EDT	cine Plan to Enroll	RESET SELECTION EDIT SELECTION
Note: I have preliminarily selected this medical school as t Medical schools can only see aggregate information until Beginning April 30th, medical schools can see which of th surrent acceptance offers and receive additional accept:	he one I plan to attend in accordance with Protocol 9 April 30th and will not know which applicants have sc eir accepted applicants have selected "Plan to Enroll" ance offers, and remain on any waitlist at any other n	of the Application and Acceptance Protocols for Applicants. elected "Plan to Enroll" at their school or at other schools. at their institution. I understand that I can continue to interview, hold r nedical schools to which I applied .
Choose Your Medical School Admissions The table below displays the current admission decisions of the data below was provided to the AAMC by the medical s any discrepancies with the information below.	Decisions on file in AMCAS for schools where you have held eithe ichools. The AAMC cannot guarantee the accuracy or	er an Acceptance or Alternate List during the cycle. • completeness of the data. Please contact the medical schools if there ar
Medical School 1	Admission Decision ↓↑ @	Date/Timo Roceived ↓*
Albany Medical College	Accepted	Jul 25, 2025 3:47 PM ET
University of Alabama School of Medicine	Accepted	Jul 11, 2025 9:19 AM ET
Total Items: 2		

Figure 6. CYMS Landing Page with Admissions Decisions Table



How can I edit my CYMS selection?

- Access the CYMS tool from the <u>AMCAS web application</u> main menu via the banner or "Quick Links" button.
- You will be directed to the current landing page (refer to Figure 7).
- To edit your "Plan to Enroll" or "Commit to Enroll" selection, use the "Edit Selection" button.
- Use the "Edit Selection" button to:
 - Change from "Plan to Enroll" to "Commit to Enroll" at the same school (e.g., you currently have "Plan to Enroll" selected at Medical School A and want to change it to "Commit to Enroll" at Medical School A). *Note: you can begin selecting "Commit to Enroll" beginning April 30.
 - Change your "Plan to Enroll" or "Commit to Enroll" selection from one school to another school (e.g., "Plan to Enroll" is currently selected for Medical School A, but you want to change your "Plan to Enroll" selection to Medical School B)

		SHOW HISTORY
Choose Your Medical School: Congratulations on Cho	osing University of Alabama School of Medicine.	
Current Selection		
University of Alabama School of Med	icine Plan to Enroll	
July 25, 2025 - 04:09:25 PM EDT		RESET SELECTION EDIT SELECTION
lote: I have preliminarily selected this medical school as Medical schools can only see aggregate information until Beginning April 30th, medical schools can see which of th surrent acceptance offers and receive additional accept	the one I plan to attend in accordance with Protocol 9 of t April 30th and will not know which applicants have selec eir accepted applicants have selected "Plan to Enroll" at ance offers, and remain on any waitlist at any other med	the Application and Acceptance Protocols for Applicants. cted "Plan to Enroll" at their school or at other schools. their institution. I understand that I can continue to interview, hold n dical schools to which I applied.
Choose Your Medical School Admissions	Decisions on file in AMCAS for schools where you have held either a	an Acceptance or Alternate List during the cycle.
he table below displays the current admission decisions he data below was provided to the AAMC by the medical ny discrepancies with the information below.	schools. The AAMC cannot guarantee the accuracy or co	mpleteness of the data. Please contact the medical schools if there ar
he table below displays the current admission decisions he data below was provided to the AAMC by the medical iny discrepancies with the information below.	schools. The AAMC cannot guarantee the accuracy or co	mpleteness of the data. Please contact the medical schools if there ar
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In table below displays the current admission decisions The data below was provided to the AAMC by the medical is any discrepancies with the information below. Q. Search Medical School C. Search Albany Medical College University of Alabama School of Medicine	Admission Decision of Admission Decision of Q. Search Accepted Accepted	Date/Time Received J ⁺ Jul 25, 2025 3:47 PM ET Jul 11, 2025 9:19 AM ET

Figure 7. Edit Selection – CYMS Landing Page and Admissions Decisions Table



How can I reset my CYMS selection?

- Access the CYMS tool from the <u>AMCAS web application</u> main menu via the banner or "Quick Links" button.
- You will be directed to the current landing page.
- To reset your "Plan to Enroll" or "Commit to Enroll" selection, use the "Reset Selection" button (refer to Figure 8).
- You will then be asked to confirm whether you want to reset or keep your current selection.
- Reminder: Selecting "Reset Selection" will *clear* your "Current Selection" of either "Plan to Enroll" or "Commit to Enroll" to "No Selection Made."

hoose Your Medical S	School @				SHOW HISTORY
Current Selection	_				
University of Alabama Sch	ool of Medicine 🛛 📍	lan to Enroll			
July 24, 2025 - 02:55:11 PM EDT				RESET SELECTION	EDIT SELECTION
Note: I have preliminarily selected this m Medical schools can only see aggregate Beginning April 30th, medical schools c current acceptance offers and receive	edical school as the one I plan Are you sure you w	to attend in accordance with Protocol I ant to reset your current so	9 of the Application and Accep election?	itance Protocols for App I or at other schoo at I can continue to	licants. Is. o interview, hold my
	This will reset your current medical schools will be upda	Choose Your Medical School selection. ated accordingly.	Information shared with		
Choose Your Medical Schoo The table below displays the current adm The data below was provided to the AAM.		NO, KEEP SELECTION	YES, RESET SELECTION	t during the cycle.	al schools if there are
Q Search	elow,				
Medical School		Admission Decision 📌 🙆	Date/Time Rec	eived 🖈	
Q Search		Q Search			
Albany Medical College		Accepted	Jul 25, 2025 3	47 PM ET	
University of Alabama School of Medicin	ie	Accepted	Jul 11, 2025 9	19 AM ET	
Total Items: 2				Items per page: 10	Page 1 of 1

Figure 8. Reset Selection – CYMS Landing Page and Admissions Decisions Table

What is the difference between "Edit Selection" and "Reset Selection"?

- Use "Edit Selection" to:
 - Change from "Plan to Enroll" to "Commit to Enroll" at the same school (e.g., you currently have "Plan to Enroll" selected at Medical School A and want to change it to "Commit to Enroll" at Medical School A). *Note: you can begin selecting "Commit to Enroll" beginning April 30.
 - Change your "Plan to Enroll" or "Commit to Enroll" selection from one school to another school (e.g., "Plan to Enroll" is currently selected for Medical School A, but you want to change your "Plan to Enroll" selection to Medical School B).
- Use "Reset Selection" to:
 - Remove your current "Plan to Enroll" or "Commit to Enroll" section.
 - Note: Selecting "Reset Selection" will clear your "Current Selection" of either "Plan to Enroll" or "Commit to Enroll" to "No Selection Made" (you will then not have "Plan to Enroll" or "Commit to Enroll" selected for any school).



- Notes:
 - To **edit** *or* **reset** your current Choose Your Medical School section, access the CYMS tool from the <u>AMCAS web application</u> main menu via the banner or "Quick Links."
 - Once you click on "Edit Selection," you will be redirected to the Choose Your Medical School selection page where you can make the necessary change to your earlier selection (refer to Figure 4).
 - After clicking on "Reset Selection," your current Choose Your Medical School selection will be cleared and you will be redirected to the Choose Your Medical School: Action History page (refer to Figure 9).

Choose Your Medical School: Action History	MAKE SELECTION	BACK TO CYMS DASHBOARD
Your selection has been reset!		
Previous selection reset by applicant. July 25, 2025 at 3:59 PM		
Selected "Plan to Enroll" to University of Alabama School of Medicine July 24, 2025 at 2:55 PM		
Previous selection reset by applicant. July 24, 2025 at 2:37 PM		
Selected "Plan to Enroll" to University of Alabama School of Medicine July 24, 2025 at 2:34 PM		

Figure 9. CYMS: Action History Page

How can I learn more about the CYMS tool?

Visit the <u>Choose Your Medical School website</u> for additional resources to learn more about the tool.

Important Reminders

- Follow school-specific policies and procedures.
 - You should use the tool at the direction of the schools to which you have applied. The CYMS tool is not the primary method of communication between you and medical schools. It is important to review and follow each school's application instructions, policies, deadlines, and requirements. We recommend visiting each school's admissions website, checking the <u>Medical School Admission Requirements</u>[™] website, and directly communicating with the schools where you applied to make sure you understand and follow their specific instructions.
- Review the Application and Acceptance Protocols for Applicants.
 - The guiding principles for professional behavior during the application cycle are set forth in the <u>Application and Acceptance Protocols for Applicants</u>. These guidelines are not intended to supersede the policies, timelines, or discretion of individual schools or programs. However, they do provide you with a sense of the professionalism medical schools expect from applicants.



- Withdraw your application from the school(s) where you do not intend to matriculate
 - Selecting "Commit to Enroll" does not automatically withdraw applications from other medical schools. Applicants must communicate their final decisions directly with all schools where they applied according to each school's specific policy.

Frequently Asked Questions

- Why don't I see the links to access the CYMS tool even though I have received an acceptance?
 - If the medical school has not communicated your acceptance to AMCAS, the acceptance will not be reflected in the web application for you to access the CYMS tool. Please contact the medical school directly to ensure it has submitted the relevant admission decision to AMCAS.
- What information can schools see starting April 30?
 - Starting April 30, schools that have offered you an acceptance or alternate list offer will be able to identify their applicants' "Plan to Enroll" or "Commit to Enroll" selection. This applicant-specific information will be visible only to schools where the applicant has a current acceptance or alternate list position. If an applicant selects "Commit to Enroll" to a school, all other schools where the applicant also holds an acceptance or alternate list offer will be notified but will not know the name of the school selected.



Appendix

Choose Your Medical School (CYMS) Admissions Decisions Dashboard

The Choose Your Medical School (CYMS) Admissions Decisions Dashboard was developed for applicants to provide visibility into and streamline the process of organizing admissions decisions. It allows an accepted applicant to see the latest admission actions submitted to AMCAS by all medical schools where the applicant initially held an acceptance or alternate list offer. The dashboard can also be used as an aid to the CYMS tool when selecting "Plan to Enroll" and "Commit to Enroll."

Accessing the CYMS Admissions Decisions Dashboard

- To view the CYMS Admissions Decision Dashboard, an applicant must first have access to the Choose Your Medical School (CYMS) tool in the <u>AMCAS web application</u>.
- The CYMS tool and Admissions Decisions Dashboard become available within the <u>AMCAS web</u> <u>application</u> when an applicant has at least *one (1) current acceptance* from a medical school. If an acceptance has *not* been received, the tool and dashboard will not be visible within the AMCAS web application.
- The CYMS tool and dashboard can be accessed in the <u>AMCAS web application</u> via the banner or "Quick Links" button.

Using the CYMS Admissions Decisions Dashboard

- Upon accessing the CYMS tool, you will be taken to the CYMS landing page (top of Figure 9), which houses the Admissions Decision Dashboard (bottom of Figure 10).
- The Admissions Decision Dashboard will show the current admission decision on file with AMCAS for all the schools where the applicant initially held an acceptance or alternate list offer.



		SHOW HISTOR
Current Selection		
Jniversity of Alabama School of Mec	licine Plan to Enroll	
uly 24, 2025 - 02:55:11 PM EDT		RESET SELECTION EDIT SELECTION
lote: I have preliminarily selected this medical school as Aedical schools can only see aggregate information unti leginning April 30th, medical schools can see which of th uurrent acceptance offers and receive additional accep	the one I plan to attend in accordance with Protocol 9 (April 30th and will not know which applicants have sel heir accepted applicants have selected "Plan to Enroll" a tance offers, and remain on any waitlist at any other n	of the Application and Acceptance Protocols for Applicants. lected "Plan to Enroll" at their school or at other schools. at their institution. I understand that I can continue to interview, hold i nedical schools to which I applied.
Shoose Your Medical School Admission: The table below displays the current admission decisions The data below was provided to the AAMC by the medical	s Decisions on file in AMCAS for schools where you have held eithe schools. The AAMC cannot guarantee the accuracy or	er an Acceptance or Alternate List during the cycle. completeness of the data. Please contact the medical schools if there a
ny discrepancies with the information below.		
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ny discrepancies with the information below. Q. Search Q. Search Albany Medical College	Admission Decision J* 🖗 Q. Search Accepted	Date/Time Received ↓↑ Jul 25, 2025 3:47 PM ET
Albany Medical College University of Alabama School of Medicine	Admission Decision 📌 🖗 Q. Search Accepted Accepted	Date/Time Received ↓ [↑] Jul 25, 2025 3:47 PM ET Jul 11, 2025 9:19 AM ET

Figure 10. Choose Your Medical School Landing Page and Admissions Decision Dashboard

Timeline

- Acceptance decisions are shown in real-time when submitted by medical schools to AMCAS.
- Alternate list actions are shown within 24 hours of submission by the medical school. The table refreshes overnight; any changes to same-day decisions may not be visible until the next day.

Admissions Decisions Glossary

- The following list defines the decisions that will be visible to applicants who can view the dashboard (refer to Figure 11).
- In order for data to be reflected within the dashboard, medical schools must submit their admissions decisions to AMCAS.
- If a communicated acceptance or alternate list decision is not visible for an applicant who is able to access the tool, the applicant should communicate the discrepancy to the school.
- Applicants should use the CYMS tool at the direction of the schools where they have applied and communicate directly with the schools to make sure they understand what actions to take as follow-up to their admissions decision.



Admission Decision	Description Text
Accepted	This medical school has reported an offer of acceptance to AMCAS.
Alternate List	This medical school has reported that you are on their Alternate List/Waitlist.
Applicant Deferred to Future Class	The date you are scheduled to start medical school has been delayed to the next admissions cycle.
Application No Longer Under Consideration	This medical school has not offered you a seat in their entering class.
Application Withdrawn After Acceptance	This medical school has communicated to AMCAS that you withdrew your application.
Enrolled in Pre-	This medical school has enrolled you in a program that offers exposure
Matriculation Program	to key aspects of first-year learning and eases the transition into the
	M.D. Program curriculum.
Matriculated	This medical school has reported you as matriculated in AMCAS.
Program Changes to Regular	The program type for this specific medical school application was changed
MD	to Regular MD from another program type.

Figure 11. Admissions Decisions Glossary