Supporting Applicants through the 2025 AMCAS® Application Cycle

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Agenda

• AMCAS Program
• AMCAS Application
• Verification
• After Submission
• AMCAS Letter Service
• The Advisor Information System (AIS)
  ▪ Access and Reports
• The AAMC Advisor Hub
• Resources
• Q&A
AMCAS Program Overview
How does the AMCAS Application work?

**Application Submitted**
- Applicant completes & submits AMCAS application online
- Applicant pays submission fees (or uses valid Fee Assistance Program benefits)

**Application Processed**
- Applicant arranges for all required official transcripts to be sent to AMCAS
- AMCAS performs verification of coursework and calculates AMCAS GPAs

**Application Delivered**
- AMCAS distributes verified application to designated med schools
- AMCAS delivers letters to designated med schools as they are received
Applying to Medical School with AMCAS®

The American Medical College Application Service® (AMCAS®) is the AAMC's centralized medical school application processing service. Most U.S. medical schools use AMCAS as the primary application method for their first-year entering classes.

2024 AMCAS® Updates and FAQs

Learn about what's new in the 2024 AMCAS application and the background to some of the application changes.
# 2025 AMCAS Application Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>2025 AMCAS resources available</td>
</tr>
<tr>
<td>May 1</td>
<td>AMCAS application opens</td>
</tr>
<tr>
<td>May 28</td>
<td>AMCAS application submission begins</td>
</tr>
<tr>
<td>June 28</td>
<td>Initial transmission of application data to medical schools</td>
</tr>
<tr>
<td>August 1</td>
<td>Early Decision Program deadline</td>
</tr>
<tr>
<td>Sept.-Dec.</td>
<td>Application deadlines</td>
</tr>
</tbody>
</table>

## Application Deadlines

- Application must be submitted by 11:59 p.m. ET of the deadline date.
- Transcript deadlines must be received by AMCAS within 14 calendar days of the application deadline date.
- Must be received by August 1 for early decision applicants.
- Visit [www.aamc.org/amcasdeadlines](http://www.aamc.org/amcasdeadlines)
# 2025 AMCAS Program Participation

<table>
<thead>
<tr>
<th>Tentative 2025 Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Application</strong></td>
</tr>
<tr>
<td>157 Schools/Programs</td>
</tr>
<tr>
<td>All MD granting schools in the United States with the exception of MD programs at Texas public schools</td>
</tr>
<tr>
<td><strong>AMCAS Letters</strong></td>
</tr>
<tr>
<td>155 Schools/Programs</td>
</tr>
<tr>
<td><strong>Criminal Background Checks</strong></td>
</tr>
<tr>
<td>131 Schools/Programs</td>
</tr>
</tbody>
</table>

## 2025 AMCAS Application Fees:
- $175 processing fee (includes one school designation)
- $46 for each additional school
The AMCAS Application

1. Identifying Information  
2. Schools Attended  
3. Biographic Information  
4. Coursework  
5. Work and Activities  
6. Letters of Evaluation  
7. Medical Schools  
8. Essays  
9. Standardized Tests
A new section dedicated to specifying Tribal affiliation.

An updated list indicating which schools participate in the PREview® professional readiness exam; schools not participating will not receive PREview scores.

Additions to the race and ethnicity categories and subcategories for “Self-Identification.”

Mandatory sections will now be marked with a red asterisk (not just mandatory fields).
Accessing the Application

Sign In

AAMC Username

Password

Forgot your username? | Forgot your password?

Sign In

Create AAMC Account

Register for an AAMC account to begin accessing products and services.

Create AAMC Account

Need help?
AAMC Registration

Applicants should only complete registration if they do not have an AAMC ID.
My AAMC Profile

My AAMC Profile

AAMC ID
21237971
* Indicates required fields

Name
Prefix
Miss
Middle Name

First Name *
Judy

Last Name *
Smith

Generational Suffix
Select Suffix

Legal Name

Legal First Name *
Judy

Legal Middle Name

Legal Last Name *
Smith

Generational Suffix
Select Suffix

SAVE & CONTINUE TO APPLICATION
Application Walk-through
AMCAS Application Main Menu
AMCAS Application Main Menu

Quick Links
- Academic Change Request
- Update Advisor Release
- Learn more about the AAMC Fee Assistance Program
- View AMCAS Participating Medical Schools and Deadlines
- Find AMCAS resources on the Tools and Tutorials page
- Visit the AMCAS website
- Medical School Admission Requirements (MSAR)
- Review AMCAS transcript processing timelines

My Document Statuses
- Transcripts (0)
  - You have no transcripts attached to your application
- Letters of Evaluation (0)
  - You have no letters attached to your application

Follow us on Twitter
View all document statuses
Identifying Information

- Legal Name*
  - Preferred Name*
  - Alternate Names
  - ID Numbers
  - Birth Date and Birth Place*
  - Gender Identity and Pronouns*

Some information is centrally managed by AAMC and cannot be edited on this page. To edit your legal name, preferred name, birth, and gender, go to My AAMC Profile.

Medical schools will send you correspondence, and often prefer salutation and properly cased name (e.g., Mr. John Smith).

- First Name *
  - Judy

- Last Name *
  - Smith

- Middle Name

- Suffix
  - Select Suffix

To edit your Legal Name, go to My AAMC Profile.
Schools Attended
Schools Attended

Transcript Request

Note: One official transcript is required from each U.S., U.S. Territorial, or Canadian post-secondary institution at which you have attempted course work, regardless of whether credit was earned.

If you click Yes, you must have an official transcript sent to AMCAS by the Registrar’s Office of the institution.

If you click No, this means that you are submitting a Transcript Exception Request and does not preclude you from transcript requirements. AMCAS will review your request and notify you if your Transcript Exception is not granted. This may result in delays for processing your application.

Does AMCAS require an official transcript from this school? Generally, a transcript is required. Please review this additional information if you need assistance in determining if a transcript is required.

- Yes
- No
Schools Attended
Biographic Information
Other Impactful Experiences

To provide some additional context around each individual's application, admissions committees are interested in learning more about the challenges applicants may have overcome in life. The following question is designed to give you the opportunity to provide additional information about yourself that is not easily captured in the rest of the application.

Please consider whether this question applies to you. Medical schools do not expect all applicants to answer "yes" to this question. This question is intended for applicants who have overcome major challenges or obstacles. Some applicants may not have experiences that are relevant to this question. Other applicants may not feel comfortable sharing personal information in their application.

Have you overcome challenges or obstacles in your life that you would like to describe in more detail? This could include lived experiences related to your family background, financial background, community setting, educational experiences, and/or other life circumstances.

How should I know if I should answer "Yes" to this question?

- Yes
- No

Example Experiences
- Family background: serving as a caretaker of a family member (e.g., siblings, parent/guardian, first generation in college).
- Community setting: rural area, food scarcity, high poverty or crime rate, lack of access to regular health care, limited mental health care, lack of cultural or community events.
- Financial background: low-income family, worked to support family, grew up in an environment where there was limited access to financial support, worked to pay for college, federal or state financial support.
- Educational experience: limited educational opportunities, limited access to advisors or counselors who were knowledgeable/supportive of higher education requirements.
- Other general life circumstances that were beyond your control and impacted your life and/or prevented you from achieving your goals.

Writing Instructions
- Select the most impactful experiences. Describe the challenges or hardships you consider most impactful in your life.
- Write about how these experiences impacted your life. Write about any topics you deem important to discuss, including information that might be mentioned elsewhere in your application (e.g., your personal statement).
- You can use the space provided in this question to further elaborate on these topics, if desired.
- Use a narrative style format. Describe your impactful experiences in a narrative format to help admissions committees understand your story, but be mindful of the 1,200-character limit.
Coursework

You must enter all of the courses you took at each school. Prior to entering your coursework, you are encouraged to watch some brief tutorials that will guide you through the process of entering your coursework. Click on the links below to learn about the process of entering coursework:

- Watch Basic Coursework Tutorial
- Watch AP Coursework/Credit Tutorial
- Watch Current and Future Coursework Tutorial (where you have not yet earned a grade)
- Watch Study Abroad Coursework Tutorial

Please review additional information about coursework in the AMCAS Applicant Guide.

If you do not need to enter coursework for any of your schools attended, please select None for the applicable school(s). In order for AMCAS to process your application, all required coursework must be entered. Please refer to the AMCAS Applicant Guide for more information about entering coursework.
Coursework

Applicants should use an official transcript to complete this section.

Add Course

Please be sure to enter all course(s) in the correct academic year, academic term, and year in school to avoid delays in application processing time.

Reminder: The AMCAS year begins with summer and ends with spring. Courses taken in the summer should be entered with the next academic year, even if your institution considers them in the previous academic year. For example, if you took a course in the first summer session of 2016, you should enter it as the 2016–2017 academic year, even if your school considers it in the 2015–2016 academic year.

Academic Year *
Select Year

Academic Term *
Select Academic Term

Year in School *
Select Year in School

Course Number

Please enter any letters or numbers. Example BIO 101

Please enter course number

Please enter course name

CANCEL SAVE & ADD ANOTHER SAVE
Work/Activities

- Maximum of 15 entries
- Applicants can enter 3 additional date ranges for repeated activities
- Applicants can enter anticipated hours
- Maximum of 3 “Most Meaningful”
Letters of Evaluation

Applicants can submit their application before their letters are received.
Medical Schools
Essay

Personal Comments Essay

Some questions you may want to consider while drafting this essay are:

- Why have you selected the field of medicine?
- What motivates you to learn more about medicine?
- What do you want medical schools to know about you that hasn’t been disclosed in another section of the application?

In addition, you may wish to include information such as:

- Special hardships, challenges or obstacles that may have influenced your educational pursuits
- Commentary on significant fluctuations in your academic record which are not explained elsewhere in your application

Consider and write your Personal Comments carefully; many admissions committees place significant weight on this section. Make sure you proofread carefully because no changes may be made after you submit your application. What information should I consider including in my personal comments?

Use the space provided to explain why you want to go to medical school.

5,300 characters left of 5,300
**MD/PhD Essay**

- Your response will only be forwarded to your designated MD/PhD program(s).

Please state your reasons for wishing to pursue the combined MD/PhD degree.*

Your response will only be forwarded to your designated MD/PhD program(s).

**Significant Research Hours**

Please enter your total hours of prior research experience.*

**Significant Research Essay**

- Your response will only be forwarded to your designated MD/PhD program(s).

If your research resulted in a publication on which you were an author, please provide the full citation in the Work/Activities section of your application.

Please describe your significant research experiences. In your statement, please specify your research supervisor’s name and affiliation, the duration of the experience, the nature of the problem studied, and your contributions to the project.*

Your response will only be forwarded to your designated MD/PhD program(s).
Applicants should indicate any future testing dates.
## MCAT Scores

Score breakdowns and confidence bands will appear in the AMCAS application.

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Confidence Band</th>
<th>Percentile Rank of Score</th>
<th>Score Profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical and Physical Foundations of Biological Systems</td>
<td>132</td>
<td>131 - 133</td>
<td>100%</td>
<td>115 - 132</td>
</tr>
<tr>
<td>Critical Analysis and Reasoning Skills</td>
<td>132</td>
<td>131 - 132</td>
<td>100%</td>
<td>115 - 132</td>
</tr>
<tr>
<td>Biological and Biochemical Foundations of Living Systems</td>
<td>132</td>
<td>131 - 133</td>
<td>100%</td>
<td>115 - 132</td>
</tr>
<tr>
<td>Psychological, Social, and Biological Foundations of Behavior</td>
<td>132</td>
<td>131 - 132</td>
<td>100%</td>
<td>115 - 132</td>
</tr>
<tr>
<td>MCAT Total</td>
<td>528</td>
<td>526 - 528</td>
<td>100%</td>
<td>115 - 132</td>
</tr>
</tbody>
</table>

### Notes

1. Test scores, like other measurements, are not perfectly precise. The confidence bands around test scores mark the ranges in which the test taker's true scores probably lie. The diamond shapes and shading show that the test taker's true scores are more likely to be their reported scores (in the second column) than the other scores in the confidence bands.

2. The percentile ranks of scores are the percentages of test takers who received the same scores or lower scores. The percentile ranks are updated on May 1 every year to reflect the results from the three most recent previous calendar years.

3. For the four sections, non-overlapping confidence bands show a test taker's likely strengths and weaknesses. Overlapping confidence bands suggest that there are not meaningful differences in performance between sections.
Standardized Tests

AAMC PREview™ Scores

Note: Your PREview Scores have not been loaded yet

PREview™ Exam Date (Optional)

Please remember to keep this information current, especially after initial submission, as it alerts medical schools when to expect your PREview exam scores.

Medical schools need to know if they should expect future PREview scores in support of your application. Do you have an upcoming or recently taken PREview exam date where official PREview scores have yet to be released?

- Yes
- No
Last step of application: certify data is accurate, submit, and pay processing fee.
AMCAS Application Verification Process

Transcripts
- All required official transcripts must be received before an application can join the verification queue

Processing
- From date of “Ready to Review” application status, about 6 weeks
- Find processing on the AMCAS application sign in page
AMCAS Application Verification

Average number of business days to complete verification

- 2024AY
- 2023AY
- 2022AY
- 2021AY
- 2020AY

June | July | Aug | Sept | Oct | Nov | Dec
--- | --- | --- | --- | --- | --- | ---
21  | 19  | 25  | 17  | 14  | 5   | 1
24  | 22  | 24  | 13  | 14  | 5   | 1
30  | 30  | 25  | 17  | 14  | 5   | 1

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Application Reminders

- Criminal Background Checks
- Application and Acceptance Protocols for Applicants
Criminal Background Checks

- Participating schools have checks run on accepted or waitlisted applicants
- Certiphi Screening, Inc. will notify applicants when the CBC has been initiated
- Applicants have 10 calendar days to review their report
- No additional charge to the applicant for this service

<table>
<thead>
<tr>
<th>Application Status</th>
<th>CBC Procured</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accepted, Early Decision Program</td>
<td>Upon Acceptance</td>
</tr>
<tr>
<td>Accepted, Regular</td>
<td>After January 1</td>
</tr>
<tr>
<td>Alternate List</td>
<td>After May 15, by school's request only</td>
</tr>
</tbody>
</table>
Application and Acceptance Protocols for Applicants

Recommendations to help ensure that all MD and MD-PhD applicants receive timely notification about the outcome of their AMCAS® application. These guidelines are not intended to supersede the policies, timelines, or discretion of individual schools or programs. Each applicant is expected to become familiar with the procedures and requirements of each school to which they apply.

The following steps are recommended to help ensure that all MD and MD-PhD applicants receive timely notification about the outcome of their applications, and to protect schools and programs from having unfilled positions in their entering classes. These protocols are often referred to as “Traffic Rules” by admissions officers and prehealth advisors. Prospective applicants, their advisors, and admission staff at medical schools and programs should all be aware of these Application and Acceptance Protocols for applicants. An applicant’s actions during the admissions process should be conducted in the spirit of professionalism and ethics expected of a future physician.
Letters of Evaluation

Submission Methods:

• AMCAS Letter Writer Application
• Interfolio

Medical schools receive letters electronically, on a rolling basis after an application is verified
AMCAS Letter Writer Application

Use your AAMC account (or create one) to upload PDFs quickly and securely—for free!

systems.aamc.org/letterwriter
AMCAS Letter Writer Application Tips

• Have the applicant’s AAMC and letter IDs.
• The letter must be a PDF file smaller than 5MB.
• Use only letters and numbers in the file name.
• Individual medical schools may require your letters to be on official letterhead and include the author's signature.
• Once you upload a letter no deletions or modifications can be made. Future letters you upload with this letter ID will be pre-pended to letters previously uploaded.
Letter Writer Guidelines

Guidelines for Writing a Letter of Evaluation for a Medical School Applicant

Thank you for agreeing to write a letter of evaluation for a medical school applicant!

The guidelines are intended to enhance the letter-writing process by providing a general framework of best practices and relevant content for letter writers to follow. They are optional and can be applied to both individual and committee letters.

Guidelines

1. Provide an accurate assessment of the applicant’s suitability for medical school rather than advocate for the applicant.

2. Briefly explain your relationship with the applicant:
   - How long have you known the applicant?
   - In what capacity have you interacted (e.g., faculty, premedical advisor, supervisor)?
   - Are your observations of the applicant direct or indirect?

3. Quality of information is more important than letter length. Focus on the applicant rather than details of the lab, course, assignment, job, or institution.

4. Only include information on grades, GPA, or MCAT scores if you also provide context to help interpret them. Grades, GPA, and MCAT scores are available within the application.
Letter Writer Guidelines

Premed Competencies
Describe how the applicant has, or has not, demonstrated any of the following competencies that are necessary for success in medical school.

Professional Competencies

Commitment to Learning and Growth: Practices continuous personal and professional growth for improvement, including setting and communicating goals for learning and development; reflects on successes, challenges, and mistakes; pursues opportunities to improve knowledge and understanding; and asks for and incorporates feedback to learn and grow.

Cultural Awareness: Appreciates how historical, sociocultural, political, and economic factors affect others’ interactions, behaviors, and well-being; values diversity; and demonstrates a desire to learn about different cultures, beliefs, and values.

Cultural Humility: Seeks out and engages diverse and divergent perspectives with a desire to understand and willingness to adjust one’s mindset; understands a situation or idea from alternative viewpoints; reflects on one’s values, beliefs, and identities and how they may affect others; reflects on and addresses bias in oneself and others; and fosters a supportive environment that values inclusivity.

Empathy and Compassion: Recognizes, understands, and acknowledges others’ experiences, feelings, perspectives, and reactions to situations; is sensitive to others’ needs and feelings; and demonstrates a desire to help others and alleviate others’ distress.

Ethical Responsibility to Self and Others: Behaves with honesty and integrity; considers multiple and/or conflicting principles and values to inform decisions; adheres to ethical principles when carrying out professional obligations; resists pressure to engage in unethical behavior; and encourages others to behave honestly and ethically.

Interpersonal Skills: Demonstrates an awareness of how social and behavioral cues affect people’s interactions and behaviors; adjusts behaviors appropriately in response to these cues; recognizes and manages one’s emotions and understands how emotions impact others or a situation; and treats others with dignity, courtesy, and respect.

Oral Communication: Effectively conveys information to others using spoken words and sentences; actively listens to understand the meaning and intent behind what others say; and recognizes potential communication barriers and adjusts approach or clarifies information as needed.

Reliability and Dependability: Demonstrates accountability for performance and responsibilities to self and others; prioritizes and fulfills obligations in a timely and satisfactory manner; and understands consequences of not fulfilling one’s responsibilities to self and others.

Resilience and Adaptability: Perseveres in challenging, stressful, or ambiguous environments or situations by adjusting behavior or approach in
Advisor Information System (AIS) Access & Resources

- Visit https://students-residents.aamc.org/advisors/advisor-information-system/
- Get info about gaining access to AIS, report instructions, and other helpful resources
Advisor Information System (AIS)

- Applicant data from students who have released their information to school-designated advisors
- Statement of Confidentiality

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quick Lookup</td>
<td>Search for a single advisee</td>
</tr>
<tr>
<td>Roster of Applicants</td>
<td>Retrieve data for a particular set of AMCAS applicants</td>
</tr>
<tr>
<td>MCAT Roster/Summary</td>
<td>Retrieve individual or aggregate data for a particular set of MCAT examinees</td>
</tr>
<tr>
<td>PREview Roster</td>
<td>Retrieve data for PREview examinees</td>
</tr>
<tr>
<td>Designated School</td>
<td>Lists medical schools that your students have applied to, the number who have applied, the number who have been accepted, and the number who have matriculated</td>
</tr>
<tr>
<td>Application Year Statistics</td>
<td>Compare school statistics to national statistics for a given application year</td>
</tr>
<tr>
<td>Trends</td>
<td>Graphs of aggregate data for closed application years</td>
</tr>
</tbody>
</table>
The Advisor Hub

Prehealth Advisors

As a prehealth advisor, you have a critical role in guiding your students on their individual paths to medical school. The AAMC provides accurate, reliable resources and tools on medical school admission requirements, financial aid, the application process, and more, to support you in providing the best guidance to your students.

How to Get the Most of the Advisor Information System (AIS)

Use AIS to track the performance of your program and run reports on your students’ MCAT scores and applicant data.

AMCAS® Choose Your Medical School Tool for Advisors

The AAMC American Medical College Application Service® (AMCAS®) created this tool to support medical schools’ enrollment management processes and help applicants communicate their intentions about which medical schools they plan to attend. Schools will only be able to access information about their accepted and alternate-list (waitlist) applicants. Applicants should use the tool at the direction of the schools to which they have applied.

Prehealth Advisor Support

The AAMC’s prehealth advisor support team offers assistance for the Advisor Information System, AMCAS, MCAT, Medical School Admission Requirements, the Fee Assistance Program, Aspiring Docs, and FPRST.

Monday - Friday, 9 a.m. - 6 p.m. ET
Closed Wednesday 3-5 p.m. ET

aamc.org/advisors
AAMC Fee Assistance Program

MCAT Exam Benefit
• Reduced registration fees
• Access to all 15 online AAMC MCAT Official Prep Products
• Stipend for updated evaluation for accommodations

AMCAS Application Benefit
• AMCAS application submission fee waiver for up to 20 schools

MSAR Benefit
• Complimentary access to the Medical School Admission Requirements (MSAR) website

AAMC PREview™ Exam Benefit
• Waiver for AAMC PREview™ professional readiness exam registration fees

ERAS Application Benefit
• 60% fee discount on up to 50 ERAS applications

Benefits are NOT Retroactive
AAMC Fee Assistance Program Eligibility

• U.S.-based home address
• Tied to U.S. Department of Health and Human Services' poverty level guidelines
• Requires parental financial information and supporting tax documentation for applicants under 26
• Must be preparing to apply to medical school
AAMC Fee Assistance Program

Website resources to direct your advisees to:

- What You Need to Apply
- 2024 Fee Assistance Program Essentials
- Fee Assistance Program FAQ’s

202-828-0600
fap@aamc.org
@AMCASinfo
Advisor Support

Advisor support for all pre-med AAMC programs and services will be accessible via one phone number and email address:

AAMC Advisor Support
Phone: 202-828-0950
Emails: advisors@aamc.org
AAMC Premed Navigator
Monthly e-newsletter for applicants and helpful web content.

students-residents.aamc.org/navigator
Anatomy of an Applicant

- Core Competencies
- Student Profiles

aamc.org/competencies
Access Code Management Tool (ACMT)

ACMT allows advisors to easily distribute, manage and keep track of your access codes in a “Code Bank.”
Questions?

Thank you!

Please complete the survey and tell us what you thought about this webinar!