Prepare a Mock Exam Day
Advisor Checklist

AAMC

| **Medical College Admission Test**

☐ **Identify students who would benefit from mock exam day.**

- Invite students and determine the number of committed participants.
- Ask the participating students which AAMC MCAT Official Prep full-length practice tests they've already taken, if any.

☐ **Reserve a room.**

- Reserve an 8.5-hour block (7.5 hours for the exam, 1 hour for setup and cleanup).
- Select a room that has a computer with internet connection for each student. If you would like your students to print a score report at the end of the day, select a room equipped with a printer.

☐ **Select one full-length MCAT Official Prep practice exam for each participating student.**

- Every student will need a full-length practice exam they have not taken before. The AAMC offers two free full-length practice exams: the Free Sample Test and the Free Practice Exam. Students can access these in the MCAT Official Prep Hub from aamc.org/mcatprep using their AAMC login.
- Besides the two free full-length exams, the AAMC offers four more full-length exams for sale in the AAMC store. Advisors receive a 30% discount on all MCAT Official Prep products. You can order any of the AAMC MCAT Official Prep full-length practice tests on behalf of your students at the discounted rate.

☐ **Send a mock exam day invitation and instructions to participating students. The invitation should include:**

- Date and time.
- Location (building name, room number).
- Participate in a Mock Exam Day checklist.
- If you purchase MCAT Official Prep products on behalf of your students, send them the access code from your code bank.

☐ **Visit the assigned room the day before mock exam to confirm availability and usability of resources.**

☐ **Send a reminder to students.**

☐ **Review the MCAT Test Day and Security resource to get acquainted with test-day procedures.**

MCAT REGISTRATION

- The names on your ID must match the first and last names on your MCAT exam registration EXACTLY. (Middle names or initials are not required on the MCAT registration, even if they appear on your ID.)

- Enter your name as your first name and then your last name (surname), even if your ID lists your last name before your first name. If they don't match exactly, you must update your name through the MCAT Registration System by the BRONZE ZONE deadline associated with your test date.

- If your ID has your initials in place of your first and/or last name, or if your initials are on the same line as your first or last name, you must contact AAMC Services (202-828-0600) for instructions before the SILVER ZONE deadline associated with your test date.

IDENTIFICATION (ID) REQUIREMENTS
You must meet all the following requirements for your ID to be accepted on test day.

1. The ID was issued by a government agency.
2. The ID's expiration date is *printed* on the ID and is not extended by a sticker or similar mechanism.
3. The ID's expiration date is after your exam date.
   » If your ID will expire before your scheduled test date, you are responsible for obtaining an updated ID prior to your exam. Account for the processing time of government agencies when selecting an exam date.
4. The ID includes your visible signature, which you will be asked to duplicate on test day.
5. The ID contains a photo that can be used to positively identify you.
6. The ID is tangible and whole, with no evidence of tampering (clipped corners, holes, etc.).
7. The ID is in English.

ACCEPTED
The most common forms of ID are:

✓ State driver's license (with all above requirements).
✓ Passport (with all above requirements).

NOT ACCEPTED
Any single ID that does not fulfill the above requirements, even if issued by a government agency. This includes:

✗ Passport card.
   » Does not have a signature.

✗ Paper ID or ID application receipt of any kind.
   » Cannot be validated.

✗ Credit card.
   » Not issued by a government agency.

✗ Veterans ID (VIC).
   » Does not have a signature.

✗ Birth certificate.
   » Does not have a photo.

✗ Social security card.
   » Does not have a photo.

✗ Virtual or digital ID.
   » Cannot be validated.

✗ School ID.
   » Not issued by a government agency.

✗ Temporary ID, ID with extension sticker or renewal paperwork, or ID application receipt of any kind, as we are unable to validate authenticity.

   » *Exception*: Military personnel and dependents stationed outside their home state may present a state-issued driver's license with extension stickers or paperwork that meets all other MCAT-accepted ID conditions **along with their unexpired Uniformed Services ID card**.

   » *Exception*: If your ID has the word "temporary" printed on it due to your current status within the country, **you must contact AAMC Services for instructions** prior to the SILVER ZONE scheduling deadline associated with your appointment. Your temporary ID will only be accepted on exam day if the AAMC preapproves the exception.

✗ Employee ID.
   » Even if issued by a government agency, it will not be accepted.

✗ Library card (including those issued by government agencies).
   » Cannot be validated.