



Request to Reschedule the AAMC PREview® Exam

Requests to reschedule PREview exam appointments after the rescheduling deadline may be submitted for one of the emergency reasons below. Supporting documentation is required. Send your completed form with your supporting documentation to askpreview@aamc.org no later than seven (7) days after your exam appointment. If the AAMC approves your request, you will receive an email from Meazure Learning®, the AAMC's testing vendor, with a link to schedule a new appointment at no additional charge.

Biographical Information

Full Name:

Email address:

AAMC ID:

Phone number:

Reschedule Information

Reason for which you are requesting a new appointment for your AAMC PREview Exam:

If Other:

Current PREview test date:

Supporting Documentation

You must provide supporting documentation to verify the reason for your request. The documentation listed for each reason is generally required; however, other types of documentation may be considered.

- **Hospitalized or visited the doctor for an unexpected acute medical emergency:**
 - A doctor's note that indicates you are unable to take your exam due to a medical emergency or hospitalization that you experienced within 30 days of your exam. Please do not send hospital records.
- **You experience a death in your immediate family:**
 - Funeral program, obituary or death certification. The death or service must have taken place within 10 days of your exam date.
- **You must perform primary caregiver duties for someone who is sick:**
 - A doctor's note that states the person you are a primary caregiver for cannot be left without your assistance or availability on exam day. We will also accept power of attorney documentation for health-related emergency decision-making. Please do not send hospital records. The sickness must have occurred within 10 days of your exam date.
- **You are unexpectedly called away to active military service:**
 - Official request for deployment dated within 30 days of your exam date. The deployment date must be within 30 days of your exam date.
- **You are unexpectedly called away for health care service duties related to a catastrophic event:**
 - Official request for deployment dated within 30 days of your exam date. The deployment date must be within 30 days of your exam date.
- **You are called to jury duty for the date of your exam:**
 - Official documentation that you attended jury duty on your exam day.
- **You are displaced from your residence due to a natural disaster, or the national weather service or government recommend you shelter in place or evacuate:**
 - Documentation of such event within 10 days of your exam date.
- **You test positive for COVID-19 10 or fewer days prior to exam day:**
 - Positive COVID-19 test taken by you, dated within 10 days prior to or within 7 days after your exam date.



If the supporting documentation you are providing does not match the above, please describe the documentation you are providing:

The AAMC may request additional information when considering your request. A new exam appointment is granted at AAMC's sole discretion and preferred test date and test time is not guaranteed.

Certification and Authorization

Check the following boxes to indicate acceptance of the terms related to your request to reschedule your AAMC Professional Readiness Exam.

- ☐ I understand that late rescheduling is generally not allowed for the AAMC PREview exam. The AAMC will review my request and supporting documentation and, at its sole discretion, will grant or deny my request to schedule a new exam date and time.
- ☐ I acknowledge and agree that the information I submit related to my request to reschedule due to an emergency may be used for research purposes pursuant to the [AAMC Privacy Statement](#) and the [AAMC Policies Regarding the Collection, Use, and Dissemination of Medical Student and Applicant Data](#).

By electronically signing my name below, I certify that all of the foregoing information in this form is true and complete to the best of my knowledge.

Signature:

Date: