The AAMC PREview™ Essentials: Testing Year 2022
(formerly the AAMC Situational Judgment Test)

March 2022
The AAMC (Association of American Medical Colleges) is a nonprofit association dedicated to transforming health through medical education, health care, medical research, and community collaborations. Its members are all 155 accredited U.S. and 17 accredited Canadian medical schools; approximately 400 teaching hospitals and health systems, including Department of Veterans Affairs medical centers; and more than 70 academic societies. Through these institutions and organizations, the AAMC leads and serves America’s medical schools and teaching hospitals and the millions of individuals employed across academic medicine, including more than 186,000 full-time faculty members, 94,000 medical students, 145,000 resident physicians, and 60,000 graduate students and postdoctoral researchers in the biomedical sciences. Additional information about the AAMC is available at aamc.org.

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Preface

Congratulations! Reading this guide is the first step in preparing to take the AAMC PREview™ exam (Professional Readiness Exam, formerly known as the AAMC Situational Judgment Test) — another step toward a rewarding and fulfilling career in medicine.

The AAMC and participating medical schools are working together throughout the 2022 AAMC PREview administration. Please refer to the PREview webpages for the list of participating schools and their requirements for completing the exam during the 2023 admission cycle. If institutions find these scores enhance their holistic admission process, they may consider the exam as one part of their ultimate admission decision.

The AAMC PREview Essentials is the official policy and procedure guide for the AAMC PREview exam. The information in this guide is necessary for a smooth registration, testing, and score-reporting experience and is required reading for all AAMC PREview examinees. During registration for the AAMC PREview exam, you will be asked to certify that you have read, understood, and agree to comply with the policies and procedures in this guide.

The AAMC provides the AAMC PREview exam with the assistance of its test-delivery administrator, Yardstick Assessment Strategies (Yardstick). We will refer to Yardstick throughout this document, along with its test-delivery software (Measure) and its remote-proctoring services (ProctorU).

You will find additional resources and contact information throughout this guide to refer to if you have questions. You will also find the following symbols, which bring attention to special considerations:

✔ Tips on things you SHOULD do to have a smooth experience.

❌ Tips on things you should NOT do to have a smooth experience.

❗ Time-sensitive information.

❓ How to find help with questions.

The AAMC appreciates your participation in this administration of the AAMC PREview exam. Periodically, we may seek your feedback to evaluate this program and how it could be improved.

The AAMC wishes you all the best and much success as you advance your career in medicine.
Part 1: Overview of the AAMC PREview Exam

Exam Content
The AAMC PREview exam is designed to assess examinees’ understanding of effective pre-professional behavior across eight core competencies for entering medical students. The competencies were identified by medical educators as important for students to understand in order to be successful in medical school.

Exam Format
The exam includes written scenario sets that present hypothetical dilemmas linked to the eight core competencies. The scenarios are based on real-world situations you may experience in medical school. They are based in health care, educational, or other real-life settings. The scenarios were developed for prehealth students, so health care experience is not needed to perform well on the exam.

Following each scenario are items that describe actions you could take in response to the dilemma presented in the scenario. You will be asked to rate the effectiveness of each action using a four-point scale: 1 = very ineffective, 2 = ineffective, 3 = effective, and 4 = very effective.

There are 30 scenarios and 186 items on the test. A practice exam is available to help you become familiar with AAMC PREview scenarios and items.

The AAMC PREview exam includes some “field-test,” or experimental, scenarios and items being considered for future use that do not count toward your total score. Field-test scenarios and items will not be identified on the test.
The length of an exam session is generally 95-115 minutes, including a maximum of 75 minutes of exam time plus additional time for administrative activities. The chart below represents a typical session.

<table>
<thead>
<tr>
<th>AAMC PREview Overview</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check-In</td>
<td>5-15 minutes</td>
</tr>
<tr>
<td>Examinee Agreement and Exam Instructions</td>
<td>5 minutes</td>
</tr>
<tr>
<td>Exam Time</td>
<td>75 minutes</td>
</tr>
<tr>
<td>Void Question and School Selection*</td>
<td>5-10 minutes</td>
</tr>
<tr>
<td><strong>Total Exam Time</strong></td>
<td><strong>75 minutes (1 hour and 15 minutes)</strong></td>
</tr>
<tr>
<td><strong>Total Session Time</strong></td>
<td><strong>90-105 minutes</strong></td>
</tr>
<tr>
<td>Post-Exam Survey (optional)</td>
<td>5-10 minutes</td>
</tr>
</tbody>
</table>

*The maximum time allowed to select to void or score your exam and select the schools you would like your score to be sent to is 10 minutes. You must submit within this time. You will see the below message on this page of the exam:

*Please note: The maximum time to make your selections on this page is 10 minutes. After 10 minutes, you will see an error message following your submission, your selections will not be recorded, and your exam may not be scored.*

Total session time may vary due to the required technology check for remote-proctored, online exams. You may shorten the time needed by ensuring before your exam check-in that:

- Your workspace is clear of prohibited materials.
- Your technology meets all the required specifications.
- Your applications and programs are all closed.

Please refer to Part 5: Taking the AAMC PREview Exam for more information about system requirements and the online testing experience.
Part 2: When to Take the AAMC PREview Exam

Eligibility

Applicants to one or more of the participating medical schools during the 2023 American Medical College Application Service® (AMCAS®) application cycle are eligible to take the AAMC PREview exam.

At the time of testing, you will be required to agree to a statement verifying that you are taking the exam solely for the purpose of applying to and attending one or more of the participating medical schools.

If you are undecided about whether you want to apply to any of the participating medical schools, you are strongly encouraged to register for the AAMC PREview exam and complete it before the schools’ application deadlines. If you initiate or submit the AMCAS application, your score will be automatically uploaded to your AMCAS application when it is available.

One participating program this year, Des Moines University Doctor of Osteopathic Medicine, does not use the AMCAS application. You will have the option at the end of your exam, after you choose to score your exam, to select Des Moines University to receive your score report.

Requesting Special Permission

You must request special permission to take the AAMC PREview exam for any reason other than applying to (or considering applying to) at least one of the participating schools.

You may request permission by completing the Request for Special Permission to Take the AAMC PREview Exam form and emailing it to askpreview@aamc.org at least four weeks before the registration deadline.

The AAMC may ask you for additional information when considering your request. Permission is granted at the AAMC’s sole discretion, and your preferred test date is not guaranteed.

Testing Dates

The AAMC PREview exam will be offered June-September 2022. Please refer to the PREview website for the current testing dates.

The exam will be delivered each test date from 8 a.m. to 1 a.m. Eastern Time. Appointments can be displayed in local time within the examinee portal. Appointments will be offered every 15 minutes, and each test date has a limited number of available appointments. Preregistration is required by the deadlines in the timeline below.

Individual test dates and appointment times will be available on a first-come, first-served basis until they reach capacity. Therefore, we strongly recommend you register as early as possible to have the best opportunity to obtain your preferred test date and time.

Refer to the Part 3: Registering for the AAMC PREview Exam section for more information about changing your exam appointment.
Testing Limits

You may attempt the AAMC PREview exam once during the 2022 testing year. If you took the exam in 2020 or 2021, you may take it again in 2022. No-shows and starting but not completing the exam are considered attempts. In future years, the AAMC may establish new test-year and lifetime maximum attempts. Refer to the No-Show or Noncompletion and Voiding Your Exam sections for more information.
Part 3: Registering for the AAMC PREview Exam

Registration Fees
There is a flat registration fee of $100.00 for the AAMC PREview exam for the 2022 testing year.
The registration is waived for examinees approved to receive Fee Assistance Program benefits. For
information about the Fee Assistance Program, including eligibility requirements, benefits, and application
deadlines, visit the Fee Assistance Program page on the AAMC website. To contact the Fee Assistance
Program, email fap@aamc.org or call 202-828-0600.

Rescheduling and Cancellation Fees
You may reschedule or cancel your exam appointment, subject to deadlines associated with your current
exam date. The following fees apply:

<table>
<thead>
<tr>
<th>Action</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reschedule</td>
<td>$25</td>
</tr>
<tr>
<td>Cancel</td>
<td>50% refund*</td>
</tr>
</tbody>
</table>

*Refunds are not issued automatically. To receive your cancellation refund, please contact Yardstick
Measure support:

Phone: 1-855-772-8678 (available 24/7)
You may also contact support by Chat or Email.

If you do not attend your scheduled exam and you do not reschedule or cancel by the deadline, your
registration fee is nonrefundable.
The AAMC may grant an exception to the above deadlines and/or fees for one of the following reasons:

- You are hospitalized on your scheduled exam day.
- You experience a death in your immediate family.
- You are unexpectedly called away to active military service.
- You are unexpectedly called away for health care service duties related to a catastrophic
event.
- You are called to jury duty for the date of your exam.
- You are displaced from your residence due to a natural disaster.

To request a rescheduled appointment for any of the above reasons, send a completed Request to
Reschedule form along with supporting documentation to askpreview@aamc.org. Supporting
documentation includes any hospital records, official requests for deployment or jury duty, funeral
program or death certification, and/or proof of displacement. The AAMC will review requests until Sept.
30, one week after the last test date of Window 5. However, we strongly recommend you submit your
request within 24 hours after your scheduled appointment time. If approved, the AAMC will offer you a
new appointment but cannot guarantee your preferred date or time.
AAMC ID and Other Registration Requirements

Registration opens on or about April 5, 2022. You will need an AAMC ID and an associated username and password to register. To protect exam security and integrity, you may not create multiple AAMC IDs for any reason. If you have already created an AAMC ID — which includes creating an AAMC ID to purchase or access other AAMC products and services — you must use the same username and password when registering for your AAMC PREview exam. Examples of these other products and services include the Medical College Admission Test® (MCAT®), MCAT Official Prep Products, the Medical School Admission Requirements™ (MSAR®) database, the AAMC Fee Assistance Program, and AMCAS application.

If you do not have an existing AAMC ID, you will need to create an account and establish a username and password before logging in to the exam scheduling system. If you cannot remember your username or password, DO NOT create a new AAMC ID. The login page provides options to reset your password or request your username if you cannot remember your login credentials. If you encounter problems resetting your password or with your security questions, please contact AAMC Services.

Registration Name and Accepted ID

When you take the AAMC PREview exam, the online proctor will verify your identity by ensuring you present valid identification and that your first and last name on your ID exactly match the first and last names on your exam registration. Do not register using a nickname, partial names, or initials. Be sure to double-check for misspellings.

If you do not provide the online proctor with an ID that meets the requirements below and exactly matches your registered first and last names, you will not be allowed to test. If you are not allowed to test, you will be considered a “no-show” and will not be given another opportunity to test during the 2022 testing year.

Even if an ID is valid for flight travel or to vote, it may not meet all the requirements to take the AAMC PREview exam. To ensure your ID meets the exam-day requirements, please review the list below.

Identification (ID) Requirements

1. The ID was issued by a government agency, such as a state-issued driver’s license, state-issued identification card, or U.S. passport. An image of your ID will be captured during the exam check-in process; therefore a U.S. military ID cannot be accepted. Please contact the AAMC prior to the date of your exam if a U.S. military ID is your only option.

2. The ID expiration date is printed on the ID — not extended by a sticker or similar mechanism.
   - Exception: Military personnel and dependents stationed outside their home state may present a state-issued driver’s license with extension stickers or paperwork that meets all other AAMC-accepted ID conditions. You must contact the AAMC prior to the date of your exam to receive approval.
   - Exception: If your ID has the word “temporary” printed on it due to your current status within the country, you must contact askpreview@aamc.org for instructions before the registration deadline for your exam window. Your temporary ID will be accepted on exam day only if the AAMC preapproves the exception.

3. The ID expiration date is after your test date.
   - If your ID will expire before your scheduled test day, you are responsible for obtaining a renewed ID before your exam. If you are unable to renew your ID,
you must reschedule your exam prior to the rescheduling deadline associated with your exam window or contact the AAMC to discuss possible alternatives prior to your test day.

4. The ID includes your visible signature, which you will be asked to duplicate on test day.
5. The ID contains a photo that can be used to positively identify you.
6. The ID is tangible and whole, with no evidence of tampering (clipped corners, holes, etc.).
7. The ID is in English.

The most common forms of accepted ID are state driver’s licenses and passports.

Reasons an ID may not be accepted include those listed below.

<table>
<thead>
<tr>
<th>Reason ID Not Valid</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not issued by a government agency</td>
<td>Credit card, school ID</td>
</tr>
<tr>
<td>Cannot be validated</td>
<td>Paper ID or ID application receipt, virtual or digital ID, temporary ID, ID with extension signature or renewal paperwork, employee ID (even if issued by a government agency)</td>
</tr>
<tr>
<td>Does not have a signature</td>
<td>Passport card, Veteran ID Card (VIC), library card, voter registration card</td>
</tr>
<tr>
<td>Does not have a photo</td>
<td>Birth certificate, Social Security number card</td>
</tr>
</tbody>
</table>

Registration Violations

Failure to follow the AAMC PREview registration rules may create identity validation and verification issues, mistakes in the assignment of score results, and other system disruptions.

If the AAMC suspects you may have committed a registration violation that, if true, would threaten the validity, integrity, or security of the AAMC PREview exam and there is not sufficient time to fully investigate and resolve the issue before your scheduled exam day, the AAMC may, at its sole discretion, cancel or reschedule your exam day to allow time to conclude the investigation.

The following are violations of the AAMC PREview registration rules that may result in cancellation of an appointment, cancellation of your exam score, a ban from taking the AAMC PREview exam for a designated period of time or permanently, or other consequences (refer to Investigation Procedures).

- Obtaining more than one AAMC ID.
- Registering for the AAMC PREview exam under another individual’s AAMC ID.
- Allowing someone else to register under your AAMC ID.
- Holding multiple reservations at the same time under different AAMC IDs.
- Providing false or inaccurate information when creating an AAMC ID or registering to take the AAMC PREview exam.
- Selling or giving away your reservation to someone else.
- Switching registrations with another examinee.
Registration and Scheduling

<table>
<thead>
<tr>
<th>Step 1</th>
<th><strong>Before registering for the AAMC PREview exam, please verify that you have an AAMC account or create one.</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 2</td>
<td>Select the “Log In To Your AAMC PREview Portal” button on the AAMC Professional Readiness Exam webpage. After you enter your AAMC credentials, you will be asked to ensure your name exactly matches the name on the ID you will present on exam day. Once you confirm that your name is correct, the AAMC system will then direct you to the registration and scheduling system, Measure, managed by our vendor, Yardstick. Your AAMC ID, first and last name, and email address will be automatically sent to Measure, where you will be unable to update this information.</td>
</tr>
<tr>
<td>Step 3</td>
<td>Select the “Book” button to begin scheduling your exam. Please select the best available date and time for you within one of the testing windows. Note the specific scheduling deadlines for each window.</td>
</tr>
<tr>
<td>Step 4</td>
<td>Once you have scheduled your test, you will receive a confirmation email and gain access to an exam tutorial demonstrating the functions and features of the exam software. The exam tutorial will be available up until the time you begin your exam, and you can complete it as many times as you like.</td>
</tr>
</tbody>
</table>
Part 4: Examinee Agreement and Use of Personal Information

Examinee Agreement

The AAMC is committed to ensuring the accuracy and validity of the AAMC PREview scores and to providing fair and secure testing conditions for all examinees. To fulfill this commitment, examinees must adhere to a set of common procedures.

The Examinee Agreement is a legally binding contract between you and the AAMC. It sets forth the terms and conditions under which the AAMC will permit you to access and complete the AAMC PREview exam and receive a score report. In addition to the terms explained below, all policies and procedures contained in the current version of The AAMC PREview Essentials are expressly incorporated as additional terms of the Examinee Agreement. You must indicate that you understand and agree to abide by the terms of the Examinee Agreement to proceed with registering for and completing the AAMC PREview exam.

The Examinee Agreement will appear before the ProctorU Terms and Conditions when you first launch your exam. You must read them in their entirety before you accept them.

Full Text of the Examinee Agreement

Before you continue with the AAMC PREview, you must agree to each term and condition described below. Adherence to the Examinee Agreement is necessary to maintain a fair process.

By selecting “I Agree” at the end of the Examinee Agreement, you acknowledge that you have read and understand these rules.

I certify that I am the person whose name appears on the AAMC PREview registration for the 2022 testing year.

I agree not to engage or attempt to engage in behavior that would provide me with an unfair advantage, or otherwise undermine the integrity, security, or validity of the AAMC PREview, including, but not limited to:

- Impersonating an examinee or engaging someone else to complete the exam for me.
- Unless otherwise approved by the AAMC:
  - Taking the exam in the presence of others.
  - Receiving assistance from anyone during the exam.
  - Assisting another examinee during the exam.
- Attempting by any means to duplicate, record, or memorize exam content or items.
- Searching for potential responses online in advance or while completing the exam.
- Soliciting, discussing, or disclosing exam content or otherwise violating the terms of the Examinee Agreement.
- Taking an unapproved break, leaving your seat, talking, or engaging in any activity the proctor requests you cease while completing the exam.
- Engaging in verbal or other abuse, harassment, or threats toward the exam proctor.
- At any time after check-in and prior to completing the exam session, possessing, accessing, or using:
  - Electronic devices, including cellular phones.
  - Cameras or recording equipment of any kind.
  - Books, notes, or any other written materials.
I understand and agree to The AAMC PREview Essentials, the AAMC Website Terms and Conditions, the AAMC Privacy Statement, and the AAMC Policies Regarding the Collection, Use, and Dissemination of Medical Student and Applicant Data, and the AAMC’s collection, storage, and processing of my personal information according to these policies. I understand and agree that any personal information provided by me during the exam process will be transferred to the AAMC in the United States and its delivery administrator, ProctorU; to those medical schools (wherever located) that I select through the exam registration system or through the AMCAS application in future years; and to other third parties as stated in these policies.

I further agree and give permission for my future medical school to release my relevant school records to the AAMC and any third-party service providers under contract to the AAMC to conduct research on the relationship between AAMC PREview scores, admission decisions, and medical school performance. My medical school records released to the AAMC may include school-specific admission data, grades, ratings from courses and clerkships, performance on USMLE exams, faculty ratings of performance for research only, other data to document my progression through medical school, and graduation.

I understand and agree that any alleged violation of this Examinee Agreement or any alleged activity that may compromise the validity, integrity, or security of the AAMC PREview may be investigated. If I violate the terms of this Examinee Agreement, including those stated in The AAMC PREview Essentials, or fail to fully cooperate in any investigation of a violation, I may face the following consequences:

- My score may be placed on hold while the AAMC completes its investigation.
- The AAMC may issue a report of the factual findings of the investigation to legitimately interested parties.
- My score may be canceled, before or after the score is reported.
- I may be banned from taking the AAMC PREview for a limited time or permanently.

Information about the AAMC investigation process may be found in The AAMC PREview Essentials. I agree to comply with the terms of this Examinee Agreement, and I understand the consequences of failing to comply.

I acknowledge that the AAMC shall provide the PREview exam in a professional manner. Other than the foregoing, the AAMC provides the PREview exam “AS IS” and “AS AVAILABLE” without warranty of any kind whether express or implied, including without limitation, warranties of fitness for a particular purpose and arising from course of dealing or the completeness or accuracy of any information or data provided under the agreement. The AAMC does not warrant that the service will be secure, timely, error free, or uninterrupted.

Use of Personal Information

When you take the AAMC PREview exam, you agree to the use and release of your personal information as described below.

The AAMC will use your personal information — including collecting, storing, and processing it — in accordance with the AAMC Website Terms and Conditions, the AAMC Privacy Statement, the AAMC Policies Regarding the Collection, Use, and Dissemination of Medical Student and Applicant Data, and any specific terms described herein. You agree to the transfer of your personal information to the AAMC and its delivery administrator, ProctorU, in the United States, to those medical schools (wherever located) that you select through the exam registration system or through the AMCAS application in future years, and to other third parties as stated in these policies. Once your personal information has been transferred to a third party, the information is subject to that party’s policies.
Personal information collected, stored, and processed during your AAMC PREview exam experience includes:

- Personal information collected during registration, including your name, email address, phonenumber, gender, race and ethnicity, country of citizenship and residence, undergraduate institution, and language background.
- Identity information collected at the start of the exam.
- Exam response information.
- Biometrics collected in support of remote proctoring, including your ID, video and audio recording of your exam session, video of you and your exam environment, and keystroke measurements taken during your exam.
- Exam grading and score data related to your exam performance.

Any information published by the AAMC related to the AAMC PREview exam will use aggregate statistics. Individual test scores are not published or released to third parties unless permitted by the AAMC Privacy Statement, meaning appropriate confidentiality and limitation of use obligations are in effect, or otherwise authorized by you.

At the end of your exam, you will be asked whether you want your exam scored. If you choose to have your exam scored, your score report will be automatically uploaded to the AMCAS application on the score release date associated with your exam date. If you are applying to Des Moines University Doctor of Osteopathic Medicine program, you will need to select Des Moines University to receive your score report on exam day. Once you submit your authorization, you may not subsequently revoke it, even if you decide later not to apply for admission.

Further, if you apply in a future year — the 2023 AMCAS application cycle or later — your scores will be sent to any program you apply to that is accepting AAMC PREview scores.
Part 5: Taking the AAMC PREview Exam

Exam Delivery and System Requirements

The AAMC PREview exam is administered through a secure online testing environment. This online environment allows you to choose your own location and use your computer equipment, as long as your workspace and computer meet the specified technical and security requirements described below.

The AAMC has engaged a third-party vendor, Yardstick, to deliver your AAMC PREview exam and capture and transmit your exam responses. You will schedule and take your exam through Yardstick’s Measure software, and Yardstick will secure and proctor your exam using ProctorU services. You will receive emails about your exam from both the AAMC and Yardstick.

Technical Requirements

You will take the exam on a desktop or laptop of your choice and are responsible for ensuring it meets the following technical requirements. You may not take your exam on a phone or tablet.

If you intend to take the exam using shared equipment at your university, employer, or any location other than using your personal computer or laptop, you must be allowed to share your screen through a LogMeIn file and access other security features. Universities and employers may have firewalls that prevent you from accessing the required security features, which will prevent you from taking the exam. Please contact your university or employer system administrator for assistance.

<table>
<thead>
<tr>
<th>Type</th>
<th>Minimum</th>
<th>Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet connection</td>
<td>Wi-Fi connection</td>
<td>Wired connection</td>
</tr>
<tr>
<td>Web camera</td>
<td>640 x 480 resolution</td>
<td>1280 x 720 resolution</td>
</tr>
<tr>
<td>PC users</td>
<td>Windows 8</td>
<td>Windows 10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(10 S mode is not supported)</td>
</tr>
<tr>
<td>Mac users</td>
<td>MacOS 10.13 or higher*</td>
<td>MacOS 10.15</td>
</tr>
<tr>
<td>Central processing unit (CPU)</td>
<td>More than 2 core CPU</td>
<td>More than 4 core CPU</td>
</tr>
<tr>
<td></td>
<td>Less than 85% CPU usage</td>
<td>Less than 50% CPU usage</td>
</tr>
<tr>
<td>Internet download speed</td>
<td>1 Mbps</td>
<td>12 Mbps</td>
</tr>
<tr>
<td>Internet upload speed</td>
<td>1 Mbps</td>
<td>3 Mbps</td>
</tr>
<tr>
<td>RAM</td>
<td>4 GB</td>
<td>16 GB</td>
</tr>
<tr>
<td></td>
<td>Less than 95% RAM usage</td>
<td>Less than 90% usage</td>
</tr>
</tbody>
</table>
Ports | 1935, 843, 80, 443, 61613, UDP/TCP | 1935, 843, 80, 443, 61613, UDP/TCP
--- | --- | ---
Screen resolution | 1366 x 768 | 1920 x 1080 and above

*MacOS X Catalina users: Catalina has added security features that require additional permissions for certain applications, such as LogMeIn Rescue, the software we use to connect you to a proctor. If you are using MacOS Catalina, this permission process will take an additional few minutes. ProctorU proctors or support personnel can help walk you through this process. Please review this ProctorU Tip Sheet for additional information.

Additional Requirements

✓ Test your equipment.
✓ A functioning microphone (some web cameras have a built-in microphone).
✓ A compatible browser: Google Chrome (preferred) or Mozilla Firefox. Ensure your browser is up to date and you have the ProctorU extension installed.
✓ Download ProctorU Extension: Chrome or Firefox.

Not Supported

✗ Google Chromebooks.
✗ Tablets (Nexus, iPad, Tab, Note, etc.).
✗ Cell phones.
✗ Linux operating systems.
✗ Windows 10 in S mode or Surface RT.
✗ Running inside a virtual machine — you will be asked to reconnect using your host operating system to take your exam.

Environmental Requirements

- Be in a private, well-lit room.
- Clear your workspace.
- Have your photo ID ready.
- Close all third-party programs.
- Remove all nonreligious head coverings.
- Remove additional monitors from the room. (Dual monitors are not allowed during the exam.)
- Remove watches.
- Sit on a hard surface (not a bed or couch). Additionally, place your computer on a hard surface.
- Have a mirror or reflective surface to show the proctor the monitor. This can include a cell phone with a front-facing camera or an external USB camera. This ensures there are no notes or writing attached to the monitor.
Additional Requirements

You must remain seated at your computer for the duration of the exam unless you are preapproved for a specified accommodation. You must remain silent during the exam. Do not read questions aloud unless you are preapproved for a specified accommodation. Violations of any of these requirements will result in an investigation and possible AAMC action, including immediate termination of your exam. Depending on the results of an investigation, the AAMC may offer you the opportunity to retake the exam, though a retake is not guaranteed.

Systems Support

For technical questions and issues concerning the AAMC PREview Portal, Measure, support is provided leading up to and following testing.

   Email: testingsupport@getyardstick.com
   Phone: 1-888-900-0005, Option 1
   Hours: Monday-Friday, 8:30 a.m.-7 p.m. ET

This will put you in touch with the Yardstick Exam Admin team, who will be able to triage all inquiries and escalate any issues, if necessary.

Additionally, live support during testing is readily available if you have trouble connecting with a proctor or other issues preventing you from taking the exam. To access live support:

1. Log in to your account.
2. Look for the “Chat” option at the bottom of the screen.
3. Fill out the form, and you will be connected with a chat support specialist.

ProctorU provides an online resource center to assist you with systems and workspace requirements.

The Testing Experience

The following tables summarize the steps that you, the examinee, will follow to begin and complete your exam session.

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Install the ProctorU extension if you have not done so already.</td>
</tr>
<tr>
<td>Step 2</td>
<td>Test your equipment one last time.</td>
</tr>
<tr>
<td>Step 3</td>
<td>Optional: View the tutorial one last time before beginning your exam.</td>
</tr>
<tr>
<td>Step 4</td>
<td>Check your appointment confirmation for instructions on how to log in to your appointment.</td>
</tr>
</tbody>
</table>
At Your Appointment Time

Step 5  Log in to the PREview Portal and select “Write Exam” (this will begin your exam session). You must log in to your session on time. Late arrival may result in your exam being marked as a “no-show.” A no-show may count toward your one available attempt unless you have a qualifying excuse (refer to No-Show or Noncompletion).

The online proctor will be there to guide you as needed through system requirements, identification authentication, exam rules, and the process of securing your testing environment.

If you have trouble connecting to your session, use one of the options described under Systems Support, above, for assistance.

Step 6  Upon successful completion of Step 5, the proctor will grant you access to the exam.

Step 7  Agree to the AAMC Examinee Agreement and Yardstick Assessment Strategies terms and conditions.

Step 8  Complete the exam. You will have 75 minutes.

Step 9  Determine whether you want your exam scored or you want to void your exam.

- If you choose to have your exam scored, you will also have the option to select any participating medical schools outside of the AMCAS application. You will not be able to cancel your score at a later date. Please note that if you are applying to an AMCAS-participating school, you do not need to select the school on test day — your score will be automatically uploaded to the AMCAS system when it is available.

Step 10  Complete the post-exam survey, and check out. Your proctor will confirm successful submission of your exam, direct you to the post-exam survey, and help you complete the check-out process. We will send you an exam submission confirmation email with information on how to access your exam score report when it is available.

Remote Proctoring

In preparation for your exam, you must download the ProctorU browser extension using your username and password. Before the proctor can allow you to access your exam, you must:

- Provide access to your device’s camera and microphone.
- Share your screen through a LogMeIn file.
- Share your photo ID on camera. The proctor will use your ID in conjunction with biometric facial-recognition software to authenticate your identity.

The proctor must perform systems checks to ensure your computer is working optimally for the exam platform. Therefore, the proctor will ask to take control of your computer. You will be able to observe all actions the proctors take, which may include changing some of your computer settings and closing software and applications that are not permissible during your exam.
As you take your exam, the proctor will continue to monitor your screen, camera, and microphone. The purpose of this live monitoring is two-fold: to assist you should you experience a technical problem during your exam and to ensure you are following the terms stated in the Examinee Agreement.

At the end of your exam, prior to closing your session, you may ask the proctor to assist you in adjusting your computer to its original settings.

Proctor Assistance

The remote proctor is available to assist you should you experience any problems with or have a question about the exam software. The proctor may not assist with any questions about exam content. The exam clock is \textit{not} paused when you initiate a question.

Proctor Interruptions and Exam Terminations

If at any time during your exam the remote proctor has reason to believe you are using prohibited items or engaging in prohibited behaviors as described below, your proctor may interrupt your exam to request clarification of your activity, request you cease the prohibited activity, or terminate your exam. The exam clock is not paused during any interruption, whether initiated by the proctor for a security concern or initiated by you for a question.

Prohibited activities include:

\begin{itemize}
  \item Searching for potential responses online in advance or while completing the exam.
  \item Engaging in any activity the proctor asks you to stop doing while completing the exam. Such activities include but are not limited to:
    \begin{itemize}
      \item Taking an unapproved break.
      \item Leaving your seat.
      \item Talking, even to yourself.
      \item Eating or drinking.
    \end{itemize}
  \item Engaging in verbal or other abuse, harassment, or threats toward the exam proctor.
  \item At any time after check-in and before completing the exam session, possessing, accessing, or using:
    \begin{itemize}
      \item Electronic devices, including cellular phones.
      \item Cameras or recording equipment of any kind.
      \item Books, notes, or any other written materials.
      \item Any other unapproved personal items. Please refer to the \textit{Items Not Requiring Prior Approval} for information on items allowed in the room while you are testing. Any item not on this list that you possess, access, or use during the exam may result in an interruption and/or termination of your exam.
    \end{itemize}
\end{itemize}

The following will result in immediate exam termination by the proctor:

\begin{itemize}
  \item Impersonating an examinee or engaging someone else to complete the exam for you.
  \item Attempting by any means to duplicate, record, or memorize exam content or items.
  \item Unless otherwise approved by the AAMC:
    \begin{itemize}
      \item Taking the exam in the presence of others, including family or other members of your household, dormitory, or workplace. Please do not allow children or pets to enter the room, as the motion may alert the proctor and require an interruption.
    \end{itemize}
\end{itemize}
- Receiving assistance from anyone during the exam.
- Assisting another examinee during the exam.

If the proctor interrupts or terminates your exam for a potential violation, the AAMC may investigate the issue. Please refer to Part 9: Discussion, Violations, and Investigations for information on the investigation process and potential outcomes.

You are allowed one exam attempt this year, and a terminated exam counts as one attempt. The AAMC, at its sole discretion, may offer a retake of the exam depending on the outcome of its investigation.

**Voiding Your Exam**

After the conclusion of your exam, you will be asked whether you would like to void or score your exam. It is important to remember that you are allowed only one attempt on the AAMC PREview exam for the 2022 testing year, so if you choose to void your score, you will not be able to take the exam again in 2022 or provide a 2022 AAMC PREview score in support of your medical school application.

- Information from voided exams is not sent to medical schools.
- A voided exam does count toward your testing limits.
- Your score or void decision will be reflected in the AAMC PREview Portal. If you chose to void your score, you will not receive a score report, and the total score, confidence band, and percentile rank will not be available. Upon logging in, you will see “You have chosen to VOID your exam. By voiding your exam, your results were not scored.”

**No-Show or Noncompletion**

If you are unable to complete the exam for any of the following reasons, you may register for a new test date depending on appointment availability. You will be subject to a new registration fee, and your fee for your original date is nonrefundable. These situations include:

- A “no-show.”
- You do not provide acceptable ID on test day. (You will not be able to continue with the exam.)
- You refuse the Examinee Agreement (You will not be able to continue with the exam.)

The following situations will count as your single attempt to sit for the AAMC PREview exam during the 2022 testing year. You will not be able to register for a new test date in 2022, and your registration fee is nonrefundable. These situations include:

- You start but do not complete your exam.
- You void your exam. (Refer to Voiding Your Exam.)

**Testing More Than Once**

Requests to retake the AAMC PREview exam will be considered only in the event of a technical problem within Yardstick’s Measure software, as verified by Yardstick. Refer to Reporting a Technology or System Issue for more information. Otherwise, there are no retakes, even if you void your score; you may sit for the AAMC PREview exam only once during the 2022 testing year.
Part 6: AAMC PREview Scores and Score Reporting

Scoring
You will receive a single, total score for the AAMC PREview exam. The total score ranges from 1 (lowest) to 9 (highest).

Your score is based on the extent to which your effectiveness ratings of each action align with medical educators’ ratings. Higher scores suggest that your ratings align more closely with medical educators’ ratings, whereas lower scores suggest your ratings align less closely with medical educators’ ratings. Full credit is awarded for an item if your response matches the medical educators’ response. Partial credit is awarded if your response is close to the medical educators’ response.

Every test form of the AAMC PREview exam measures your understanding of effective pre-professional behaviors. However, each form is different in the specific items it presents. While care is taken to ensure each form is about equivalent in difficulty, one form may be slightly more or less difficult than another. The conversion of raw scores to scaled scores, through a process called equating, compensates for small variations in difficulty between sets of items. This conversion minimizes variability in the meaning of test scores across different forms.

A confidence band will be reported along with each total score. Confidence bands show the accuracy of your total score. Similar to all standardized tests, scores on the AAMC PREview exam are not perfectly precise. Scores can be affected by many factors. Confidence bands mark the ranges in which your “true score” likely lies. Confidence bands help signal the inaccuracy of test scores and are intended to discourage distinctions between examinees with similar scores.

A percentile rank will be reported along with the total score. Percentile ranks of scores are the percentages of test-takers who received the same or lower scores than you did.

Receiving Your Score
Scores are expected to be released according to your testing window. Note the specific score release dates for each window in the exam cycle timeline. When your score is available, we will send you an email with instructions on how to access your score report. If you elected to have your exam scored, your score report will include your total score, confidence band, percentile rank table, and any applicable notes. AAMC staff will not provide scores over the phone.

Selecting and Reporting Your Score to Medical Schools
Selecting and Reporting Your Score to AMCAS Participating Medical Schools
When you initiate or submit the AMCAS application, all PREview scores for exams taken since 2020 will be automatically uploaded to your AMCAS application. If you take the PREview exam after submitting your AMCAS application, your score will be uploaded to your AMCAS application when it is available on the published score release date.
Selecting and Reporting Your Score to Non-AMCAS Participating Medical Schools

For the 2022 testing year, one participating program, Des Moines University Doctor of Osteopathic Medicine, does not use the AMCAS application. When you elect to have your exam scored on exam day, you will also be asked if you would like to send your score report to Des Moines University. We recommend you select Des Moines University if you have applied or intend to apply. If you select Des Moines University on exam day, you do not need to take any further action after exam day to ensure Des Moines University receives your score report. If you do not select Des Moines University on exam day and you subsequently decide to apply, you still have the opportunity to send your AAMC PREview score report. Complete the Request to Release AAMC PREview Score form and email it to askpreview@aamc.org. We release scores only on scheduled score release dates; therefore we must receive your request one week prior to the next scheduled score release date to include it in the next release.

Additional Score Reporting Information

Once you select a school to receive your PREview score through one of the methods above, you may not de-select a school. The AAMC is not responsible for any claims for damages resulting from delayed transmissions of AAMC PREview scores for any reason.

Future AMCAS Application Cycle Score Reporting

The AAMC will retain your AAMC PREview score report indefinitely. If you reenter the medical school application process in a future application year, the AAMC will provide your AAMC PREview score report to any AMCAS and non-AMCAS participating medical school you apply to that accepts or requires the AAMC PREview exam as part of its application process.

Score Cancellation

The AAMC PREview exam is a standardized test, which requires that certain aspects of the test remain constant across the entire testing population, including, but not limited to, the number of items, the competencies covered, the difficulty of the test overall, and the conditions under which the test is proctored.

In the rare event an irregularity occurs that results in one of the standardized aspects of your test being altered to an extent that you may have been unfairly impaired or advantaged, the AAMC may, at its sole discretion, cancel your score. In such a case, the score will not be disclosed to you, medical schools, or any other interested parties, and the AAMC will make every effort to reschedule a new test date.

Issues Preventing Completion or Scoring of Your Exam

If you are unable to complete your exam due to internet service disruption, power outages, or other test day issues, you are encouraged to submit a Test Session Concern. For more information, refer to Technology Disruptions.
Rescoring and Test Question Challenges

You will not have the option of requesting your AAMC PREview exam to be rescored. Additionally, test question challenges will not be accepted for the AAMC PREview exam. All the questions have been reviewed and validated by a representative panel of medical school educators. These subject matter experts have expertise in supervising and evaluating medical students and agreed on how each question should be scored.
Part 7: Accommodation Requests

Exam Testing Conditions

The duration of the AAMC PREview exam is relatively short, at 75 minutes (1 hour, 15 minutes). The total seated time ranges between 95 and 115 minutes, which you can influence by ensuring your computer and workspace meet the required specifications before your exam start time. For more information on the test format, refer to AAMC PREview Test Day. If you have a condition that requires a modification of or adjustment to the standard testing time, you must apply for accommodations on the AAMC PREview exam.

You will be taking the exam at a location of your choice (as long as the location meets our specifications for test security); therefore, certain conditions and items for which other standardized exams require prior approval may not apply to the AAMC PREview exam. Since you are in control of certain aspects of your testing environment and equipment, you do not need to submit an AAMC PREview Application for Accommodations for the following:

- Separate testing room: You are required to select a room that will not be accessed by anyone other than you while your exam is underway.
- Noise reduction: You are required to select a room that is carefully controlled for noise and movement.
- Adjustable chair and workstation: You are using your own equipment.
- Wheelchair accessibility: You select the room.
- Adjustable lighting: You select the room. Please note that your testing room must have sufficient light for the remote proctor to observe you through your computer’s camera.
- Trackball, touchpad, ergonomic keyboard, and screen overlay: You are using your own equipment. Please note that any equipment or accessories you provide must meet our technical and security specifications as described in this document, and you must allow the remote proctor to adequately observe you through your computer’s camera throughout your exam session.

In addition to the above conditions and equipment, you are permitted to bring certain items into the testing room without prior approval. For a full list of allowed items and related terms and conditions, please review Items Not Requiring Prior Approval. Please note that this list differs from the items list for the MCAT exam. Please make sure you review the correct list for the AAMC PREview exam. Further, note that the remote proctor monitoring your exam will require you to display items for visual inspection before you begin your exam.

If you do not disclose and present an approved item for inspection before beginning your exam and the proctor subsequently notices you using it, the proctor may interrupt your exam to request inspection. The exam clock does not pause during this inspection.

Applying for Accommodations

If you have a disability or medical condition that you believe requires an adjustment to the AAMC PREview conditions, please submit an Application for AAMC PREview Accommodations. Detailed instructions are provided on the AAMC PREview accommodations webpages, including the steps you need to follow depending on your current status with MCAT accommodations.
Your accommodation request must be accompanied by documentation that sufficiently demonstrates your need for the accommodation requested. Such documentation may include an evaluation from a health care provider. You should also provide documentation on previously approved accommodations, such as those you received in school, and on other standardized tests, such as the SAT or ACT. We will have any information on previously approved MCAT accommodations on file, so you do not need to submit the approval letter you received for the MCAT exam. All documentation must be in English. Please feel free to contact previewaccommodations@aamc.org about what type of documentation you should submit.

You should request an accommodation as soon as possible and before the deadline corresponding with your testing window to increase the likelihood of receiving a decision on your request in time for the AAMC and Yardstick to arrange for any approved accommodations for your exam appointment. Please refer to the AAMC PREview accommodations webpages for more information.

The AAMC will notify you via email when a decision is available. You do not need to wait for a decision before registering for the exam as any approved accommodations can be applied to an existing appointment. Registration deadlines apply to all examinees regardless of accommodations application status. If your request is approved, follow the instructions provided with your approval email. If your request is not approved, your initial registration for the exam remains valid, and you will test under standard conditions.
Part 8: Technology Disruptions

Testing Disruptions
Testing disruptions may be caused by issues with the exam delivery provider, including but not limited to: inability to launch the exam, audiovisual issues that inhibit the security of the remote proctored exam, and other substantial impairment to the delivery of the exam to the examinee in a secure manner.

Reporting a Technology Issue
In cases where the exam service was not delivered or completed as designed, the AAMC may permit the affected examinees(s) to retake the AAMC PREview exam to remedy the situation.

If you believe that a technology issue in Yardstick’s Measure system interfered with your performance on the exam and you wish to have the AAMC research what occurred, please:

1. Notify the proctor when the issue occurs or before ending your exam.
2. Submit a completed Technology Issue Report form to askpreview@aamc.org within 24 hours of the experienced technology issue to receive prioritized review. Review of completed forms submitted after this may be delayed. If an exam irregularity is confirmed, you may get an opportunity to retake the exam at the AAMC’s sole discretion.

Notifying the proctor when an issue occurs will allow the proctor to assess and possibly correct the problem so you can continue testing. Further, your report to the proctor will aid Yardstick and the AAMC if we need to research the issue after your exam. Failure to report a problem to the proctor may hinder our ability to verify a technology issue.

If you do not report an issue and the AAMC subsequently learns that a technology issue occurred, we will contact you if the issue affects our ability to score your exam.

Retaking the Exam Due to a Technology Issue
If the AAMC, in its sole discretion, determines that you need to retake your AAMC PREview exam due to a technology or system error, the AAMC will assist you in scheduling a new appointment. The AAMC will make every attempt to provide your preferred time slot for a new appointment; however, we cannot guarantee a specific date and time will be available. There will be no additional registration fees for new appointments scheduled as a result of a confirmed technology issue. If a suitable test appointment is not available, the AAMC may issue a full refund of your registration fee.

You must complete the entire exam. The AAMC cannot provide a score if you do not complete the entire exam.

Please note: The remedy described above is the exclusive remedy available for errors in registrations, errors in presentation of the exam items, technology disruptions, and potential compromises to exam content as determined by the AAMC.
Part 9: Discussion, Violations, and Investigation

Discussion of the AAMC PREview Exam
The AAMC developed guidelines to help you understand the terms under which you test, the prohibition of disclosure of exam content, and how to appropriately share your testing experience. Failure to abide by the AAMC guidelines may result in a violation and investigation.

What IS permitted:

- Commenting on your general AAMC PREview exam experience, such as the online interface or how you felt about taking a remotely proctored exam.

What is NOT permitted:

- Describing any scenario or item presented to you during your AAMC PREview exam or your responses in greater or more specific detail than described by the AAMC herein or elsewhere, which includes discussing or disclosing a scenario or item list or describing the frequency or order in which such scenarios and items appeared on the exam.
- Outlining the steps or process to respond to AAMC PREview items beyond the guidance provided by the AAMC.
- Assisting anyone else in doing any of the above.

Violations
Some examinees may choose to disregard the rules to gain an unfair advantage for themselves or others. If any examinee allegedly provides the AAMC with false information, engages in conduct that may compromise the integrity of the AAMC PREview program, or otherwise violates the Examinee Agreement or the terms of The AAMC PREview Essentials, the AAMC will investigate the allegation(s).

Investigation Procedures and Consequences
The AAMC PREview exam is a standardized test administered by the AAMC. The Policies and Procedures for Investigating Reported Violations of Admission and Enrollment Standards apply and are incorporated by reference. Additionally:

- At its sole discretion, the AAMC may place an examinee’s score on hold while it investigates an issue.
- Any examinee who is the subject of an investigation by the AAMC shall fully cooperate with the AAMC’s investigation, produce all documents and materials requested by the AAMC, and submit to an in-person interview conducted by or on behalf of the AAMC at the association’s request. Examinees shall truthfully and completely answer all questions posed during investigative interviews conducted by or on behalf of the AAMC.
- At its sole discretion, the AAMC may elect to send a report documenting the incident, with any attachments provided by the examinee, to legitimately interested parties, including all persons or agencies to which the examinee has requested AAMC PREview scores be sent, both presently and in the future.
- At its sole discretion, the AAMC may elect to cancel an examinee’s score when there is reason to
believe the score is invalid or the examinee has engaged in behavior that violates the Examinee Agreement. The AAMC also may elect to suspend an individual’s eligibility to take the AAMC PREview exam for a limited time or permanently.

- The AAMC reserves all rights to take other action as warranted in certain circumstances.

If a conflict exists between this section and the Policies and Procedures for Investigating Reported Violations of Admission and Enrollment Standards, incorporated by reference, this section shall take precedence.

### Reporting Potential Violations

It is in the interest of all examinees to report the questionable behavior of others. A violation could provide an unfair advantage to an unethical and potentially unqualified examinee not only during the AAMC PREview exam but also in the medical school admission process.

Reports of alleged violations of the Examinee Agreement, cheating, disclosure of confidential AAMC PREview content, wrongdoing, and other actions or alleged actions that undermine the integrity of the exam will be treated confidentially. If you report such activity, the AAMC will not disclose your identity except on a need-to-know basis, including responses to subpoenas, court orders, or other legal proceedings.

**Please report all potential violations to askpreview@aamc.org.**

### Arbitration Agreement

By accepting the terms of the Examinee Agreement, you agree to the following arbitration provision. You have one exclusive remedy available if you wish to appeal or otherwise challenge an action or decision made by the AAMC regarding the AAMC PREview exam. That remedy is binding arbitration obtained through written submissions before a single arbitrator under the JAMS Streamlined Arbitration Rules and Procedures in the District of Columbia. You understand you are waiving your right to file suit against the AAMC in any court of competent jurisdiction. The sole issue for arbitration shall be whether the AAMC acted reasonably and in good faith in making its decision.
**Part 10: Contact Us**

Specialists are available to help ensure resolution of your questions or concerns about the AAMC PREview process, policies, and procedures. Please allow two business days for a reply to your email.

| General Questions About the AAMC PREview Exam | Email: askpreview@aamc.org  
| Phone: 202-540-5457  
| Webpage: aamc.org/preview |

A representative will respond to your inquiry within two business days during our regular business hours:

**Hours:**
- Monday-Friday, 9 a.m.-6 p.m. ET
- Closed Wednesday, 3-5 p.m. ET

| Technical Questions About the AAMC PREview Portal | Email: testingsupport@getyardstick.com  
| Phone: 1-888-900-0005, Option 1  
| Hours: Monday-Friday, 8:30 a.m.-7 p.m. ET |

This will put you in touch with the Yardstick Exam Admin team, who will be able to triage all inquiries and escalate any issues, if necessary.

| Support During the AAMC PREview Exam | The Yardstick Measure platform has live support readily available if you have trouble connecting with a proctor or if other issues prevent you from taking your exam. To contact this support service:  
| 1. [Log in](#) to your account.  
| 2. Look for the "Chat" option at the bottom of the screen.  
| 3. Fill out the form, and you will be connected with a chat support specialist.  

If you are experiencing technical difficulties that are preventing you from logging in to your scheduled appointment, do not delay contacting Yardstick Measure support:

**Phone:** 1-888-900-0005 (Monday-Friday, 8:30 a.m.-7 p.m. ET)  
**Email:** testingsupport@getyardstick.com (after hours)

For helpful information on popular topics such as technical requirements, how the service works, and how to be prepared for a ProctorU session, access the [Resource Center](#) and [Tutorial Video](#).

| Accommodations for the AAMC PREview Exam | Email: previewaccommodations@aamc.org |