Supporting Applicants through the 2022 AMCAS Application Cycle

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Agenda

• AMCAS Application
• Verification
• After Submission
• AMCAS Letter Service
• The Advisor Information System (AIS)
  • Access and Reports
• The AAMC Advisor Hub
• Resources
• Q&A
How does AMCAS work?

**Application Submitted**
- Applicant completes & submits AMCAS application online
- Applicant pays submission fees (or uses valid Fee Assistance Program benefits)

**Application Processed**
- Applicant arranges for all required official transcripts to be sent to AMCAS
- AMCAS performs verification of coursework and calculates AMCAS GPAs

**Application Delivered**
- AMCAS distributes verified application to designated med schools
- AMCAS delivers letters to designated med schools as they are received

aamc.org/advisors
Applying to Medical School with AMCAS®

The American Medical College Application Service® (AMCAS®) is the AAMC's centralized medical school application processing service. Most U.S. medical schools use AMCAS as the primary application method for their first-year entering classes.

Coronavirus (COVID-19) and AMCAS

Attention: 2022 AMCAS Cycle Update The AAMC has been working closely with the medical school admissions and pre-health advisor communities to consider the impacts on applicants due to coronavirus (COVID-19). Medical schools are aware of the many challenges applicants face due to the pandemic.

AMCAS® Sign In

ALERTS

- The 2022 AMCAS application will open on May 3 under normal operations. Learn more.

Connect with AMCAS®

@AMCASinfo

AMCASinfo

Contact AMCAS®

Send us a message
# 2022 Application Dates

<table>
<thead>
<tr>
<th>Date*</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 7</td>
<td>2022 AMCAS resources available</td>
</tr>
<tr>
<td>May 3</td>
<td>AMCAS application opens</td>
</tr>
<tr>
<td>May 27</td>
<td>AMCAS application submission begins</td>
</tr>
<tr>
<td>June 25</td>
<td>Initial transmission of application data to medical schools</td>
</tr>
<tr>
<td>August 2</td>
<td>Early Decision Program deadline</td>
</tr>
<tr>
<td>Sept.-Dec.</td>
<td>Application deadlines</td>
</tr>
</tbody>
</table>

## Application Deadlines

- Application must be submitted by 11:59 p.m. ET of the deadline date
- Transcript deadlines must be received by AMCAS within 14 calendar days of the application deadline date
- Must be received by August 1 for early decision applicants
- Visit [www.aamc.org/amcasdeadlines](http://www.aamc.org/amcasdeadlines)

*Dates subject to change*
## 2022 AMCAS Participation

<table>
<thead>
<tr>
<th>Tentative 2022 Participation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Application</td>
<td>152 Schools/Programs</td>
</tr>
<tr>
<td></td>
<td>All MD granting schools in the United States with the exception of MD programs at Texas public schools</td>
</tr>
<tr>
<td>AMCAS Letters</td>
<td>152 Schools/Programs</td>
</tr>
<tr>
<td>Criminal Background Checks</td>
<td>129 Schools/Programs</td>
</tr>
</tbody>
</table>

### 2022 AMCAS Application Fees:
- $170 processing fee (includes one school designation)
- $42 for each additional school

aamc.org/amcas
The AMCAS Application

1. Identifying Information
2. Schools Attended
3. Biographic Information
4. Coursework
5. Work and Activities
6. Letters of Evaluation
7. Medical Schools
8. Essays
9. Standardized Tests
Accessing the Application

Sign In

AAMC Username
Password
Forgot your username? | Forgot your password?

Sign In

Create AAMC Account
Register for an AAMC account to begin accessing products and services.

Create AAMC Account
Need help?
AAMC Registration

Applicants should only complete registration if they do not have an AAMC ID.
# My AAMC Profile

## Name

<table>
<thead>
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<th>Prefix</th>
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<td>Legal Middle Name</td>
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</tbody>
</table>
AMCAS Main Menu

Application - Not Submitted to AMCAS

Identifying Information: Incomplete
Schools Attended: Incomplete
Biographic Information: Incomplete
Course Work: Incomplete
Work/Activities: Incomplete
Letters of Evaluation: Incomplete
Medical Schools: Incomplete
Essays: Incomplete
Standardized Tests: Incomplete

View Application Status History

My Document Statuses

APPLICATION STATUS DEFINITIONS

CURRENT APPLICATION STATUS
Status: Not Submitted to AMCAS
Status Change Date: 04.22.2019
Definition: You have initiated your AMCAS application but your application has not been certified and submitted to AMCAS.
Identifying Information
Schools Attended

Add College

Country *
Select Country

Program Type *
Select Program Type

Start Date *
MM/YYYY

End Date *
MM/YYYY

Other Options
☐ Summer School Only
☐ Study Abroad Program

Advisor Release

The school-designated advisor(s) have met AMCAS-established requirements and are bound by confidentiality. Information transferred includes your personal/demographic information, work/activity information, credit hours, MCAT scores, GPAs, the names and types of your recommenders, the names of any other schools you have attended, the medical schools to which you have applied and what action those schools have taken, and the status of your application with AMCAS. Additionally, if you applied for fee assistance through the AAMC Fee Assistance Program, and in your fee assistance application agreed to release aid information to your health professions advisor this information will be made available along with your application information.

Do you authorize AMCAS to release your application information to the school-designated advisor(s) at this institution? *

☐ Yes
☐ No
Schools Attended

Transcript Request

Note: One official transcript is required from each U.S., U.S. Territorial, or Canadian post-secondary institution at which you have attempted course work, regardless of whether credit was earned.

If you click Yes, you must have an official transcript sent to AMCAS by the Registrar’s Office of the institution.

If you click No, this means that you are submitting a Transcript Exception Request and does not preclude you from transcript requirements. AMCAS will review your request and notify you if your Transcript Exception is not granted. This may result in delays for processing your application.

Does AMCAS require an official transcript from this school? Generally, a transcript is required. Please review this additional information if you need assistance in determining if a transcript is required. *

- Yes
- No

[Cancel] [Save]
Schools Attended
Biographic Information
Coursework

You must enter all of the courses you took at each school. Prior to entering your coursework, you are encouraged to watch some brief tutorials that will guide you through the process of entering your coursework. Click on the links below to learn about the process of entering coursework:

- Watch Basic Coursework Tutorial
- Watch AP Coursework/Credit Tutorial
- Watch Current and Future Coursework Tutorial (where you have not yet earned a grade)
- Watch Study Abroad Coursework Tutorial

Please review additional information about coursework in the AMCAS Applicant Guide.

If you do not need to enter coursework for any of your schools attended, please select None for the applicable school(s). In order for AMCAS to process your application, all required coursework must be entered. Please refer to the AMCAS Applicant Guide for more information about entering coursework.
Coursework

Applicants should use an official transcript to complete this section.
Work/Activities

• Maximum of 15 entries
Applicants can enter 3 additional date ranges for repeated activities
• Maximum of 3 “Most Meaningful”
Letters of Evaluation

Applicants can submit their application before AMCAS receives their letters.
Medical Schools
Essay

Personal Comments Essay

Some questions you may want to consider while drafting this essay are:

- Why have you selected the field of medicine?
- What motivates you to learn more about medicine?
- What do you want medical schools to know about you that hasn't been disclosed in another section of the application?

In addition, you may wish to include information such as:

- Special hardships, challenges or obstacles that may have influenced your educational pursuits
- Commentary on significant fluctuations in your academic record which are not explained elsewhere in your application

Personal Comments Essay

Consider and write your Personal Comments carefully; many admissions committees place significant weight on this section. Make sure you proofread carefully because no changes may be made after you submit your application. What information should I consider including in my personal comments?

Use the space provided to explain why you want to go to medical school.

I want to go to medical school.
Essay

MD/PhD Essay

Please state your reasons for wishing to pursue the combined MD/PhD degree.*
Your response will only be forwarded to your designated MD/PhD program(s).

I really, really want to be a doctor!

Significant Research Hours

Please enter your total hours of prior research experience.*
Standardized Tests

Applicants should indicate any future MCAT testing dates.

aamc.org/mcat
MCAT Scores

Score breakdowns and confidence bands will appear in the AMCAS application.

<table>
<thead>
<tr>
<th>Section</th>
<th>Score</th>
<th>Confidence Band</th>
<th>Percentile Rank of Score</th>
<th>Score Profile</th>
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<tbody>
<tr>
<td>Chemical and Physical Foundations of Biological Systems</td>
<td>132</td>
<td>131 132 132</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Critical Analysis and Reasoning Skills</td>
<td>132</td>
<td>131 132 132</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Biological and Biochemical Foundations of Living Systems</td>
<td>132</td>
<td>131 132 132</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Psychological, Social, and Biological Foundations of Behavior</td>
<td>132</td>
<td>131 132 132</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>MCAT Total</td>
<td>528</td>
<td>526 528 528</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

Notes

1. Test scores, like other measurements, are not perfectly precise. The confidence bands around test scores mark the ranges in which the test taker’s true scores probably lie. The diamond shapes and shading show that the test taker’s true scores are more likely to be their reported scores (in the second column) than other scores in the confidence bands.

2. The percentile ranks of scores are the percentages of test takers who received the same scores or lower scores. The percentile ranks are updated on May 1 every year to reflect the results from the three most recent previous calendar years.

3. For the four sections, non-overlapping confidence bands show a test taker’s likely strengths and weaknesses. Overlapping confidence bands suggest that there are not meaningful differences in performance between sections.
Certification Statements

In order to complete and submit your application, you must certify the following statements by checking each box and clicking the Agree button.

- I certify that the information in this application and associated materials is current, complete, and accurate to the best of my knowledge.
- I certify that all written passages, such as the personal statement, essay, required from M.D.-Ph.D. applicants and descriptions of work/activities, are my own and have not been written, in part or whole, by a third party. Quotations are permitted if the source is cited.
- I have read, understand, and agree to comply with the AMCAS Applicant Guide, including the provisions noting that I am responsible for monitoring and ensuring the progress of my application process by checking the Main Menu of my application.
- I understand that I am responsible for reviewing my application after AMCAS processing is complete. I am responsible for verifying AMCAS of any discrepancies resulting from the verification process by using the Academic Change Request process located in the Quick Links section of the Main Menu.
- I have read, understand, and agree to comply with the Application and Acceptance Protocols for Applicants, which set forth guidelines for ethical conduct during the application process, and other important application cycle dates.
- AMMC investigates and may report to legitimately interested parties discrepancies in information, attempts to subvert the admission process, and any other irregular matter that occurs in connection with application activities. I understand and agree that the sole and exclusive remedy available to me to appeal or otherwise challenge the AMMC’s decision to send an investigation report to legitimately interested parties shall be confidential, binding arbitration through written submission only to the Washington, D.C. office of the American Arbitration Association under the expedited procedures for commercial matters. I understand that my failure to request in writing arbitration within 30 calendar days of receipt of an investigation report that has been approved by the AMMC for transmittal to interested parties will constitute an absolute bar and waiver of this exclusive remedy. I further understand that the sole issue for arbitration shall be whether the AMMC acted reasonably and in good faith in making its decision.
- I understand that I am responsible for learning the admissions requirements, application process, and due dates for each school to which I am applying, and that I am not eligible for a refund of AMCAS fees if I do not meet the admissions requirements of the medical school(s) to which I apply.
AMCAS Verification Process

Transcripts
- All required official transcripts must be received before an application can join the verification queue
  - AMCAS accepts PDF eTranscripts from approved senders

Processing
- From date of “Ready to Review” application status, about 6 weeks
- Find processing on the AMCAS application sign in page

Verification Queue
AMCAS Verification

Average number of business days to complete verification

- 2021AY
- 2020AY
- 2019AY
- 2018AY

June      July       Aug         Sept         Oct         Nov         Dec

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Application Reminders

- Criminal Background Checks
- Application and Acceptance Protocols for Applicants
Criminal Background Checks

• Participating schools have checks run on accepted or waitlisted applicants
• Certiphi Screening, Inc. will notify applicants when the CBC has been initiated
• Applicants have 10 calendar days to review their report
• No additional charge to the applicant for this service

CBC Schedule

<table>
<thead>
<tr>
<th>Application Status</th>
<th>CBC Procured</th>
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<tbody>
<tr>
<td>Accepted, Early Decision Program</td>
<td>Upon Acceptance</td>
</tr>
<tr>
<td>Accepted, Regular</td>
<td>After January 1</td>
</tr>
<tr>
<td>Alternate List</td>
<td>After May 15, by school’s request only</td>
</tr>
</tbody>
</table>
Application and Acceptance Protocols for Applicants

Recommendations to help ensure that all MD and MD-PhD applicants receive timely notification about the outcome of their AMCAS® application. These guidelines are not intended to supersede the policies, timelines, or discretion of individual schools or programs. Each applicant is expected to become familiar with the procedures and requirements of each school to which they apply.

The following steps are recommended to help ensure that all MD and MD-PhD applicants receive timely notification about the outcome of their applications, and to protect schools and programs from having unfilled positions in their entering classes. These protocols are often referred to as “Traffic Rules” by admissions officers and prehealth advisors. Prospective applicants, their advisors, and admission staff at medical schools and programs should all be aware of these Application and Acceptance Protocols for applicants. An applicant’s actions during the admissions process should be conducted in the spirit of professionalism and ethics expected of a future physician.
AMCAS Tools

- AMCAS Applicant Guide
- Application and Acceptance Protocols
- Video Tutorials
- Twitter
  - @AMCASinfo

aamc.org/amcas
Agenda

• AMCAS Application
• Verification
• After Submission
• AMCAS Letter Service
• The Advisor Information System (AIS)
  • Access and Reports
• The AAMC Advisor Hub
• Resources
• Q&A
Letters of Evaluation

Submission Methods:

• AMCAS Letter Writer Application
• Interfolio

Medical schools receive letters electronically, on a rolling basis after an application is verified

www.aamc.org/amcasletters
AMCAS Letter Writer Application

Use your AAMC account (or create one) to upload PDFs quickly and securely—for free!

services.aamc.org/letterwriter/
Letter Writer Guidelines

Guidelines for Writing a Letter of Evaluation for a Medical School Applicant

Thank you for agreeing to write a letter of evaluation for a medical school applicant!
The guidelines are intended to enhance the letter-writing process by providing a general framework of best practices and relevant content for letter writers to follow. They are optional and can be applied to both individual and committee letters.

Guidelines

1. Provide an accurate assessment of the applicant’s suitability for medical school rather than advocate for the applicant.

2. Briefly explain your relationship with the applicant:
   - How long have you known the applicant?
   - In what capacity have you interacted (e.g., faculty, premedical advisor, supervisor)?
   - Are your observations of the applicant direct or indirect?

3. Quality of information is more important than letter length. Focus on the applicant rather than details of the lab, course, assignment, job, or institution.

4. Only include information on grades, GPA, or MCAT scores if you also provide context to help interpret them. Grades, GPA, and MCAT scores are available within the application.
Letter Writer Guidelines

Core, Entry-Level Competencies

Describe how the applicant has, or has not, demonstrated any of the following competencies that are necessary for success in medical school.

**Thinking and Reasoning Competencies**

**Critical Thinking:** Uses logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.

**Quantitative Reasoning:** Applies quantitative reasoning and appropriate mathematics to describe or explain phenomena in the natural world.

**Scientific Inquiry:** Applies knowledge of the scientific process to integrate and synthesize information, solve problems, and formulate research questions and hypotheses. Is facile in the language of the sciences and uses it to participate in the discourse of science and explain how scientific knowledge is discovered and validated.

**Written Communication:** Effectively conveys information to others using written words and sentences.

**Science Competencies**

**Living Systems:** Applies knowledge and skill in the natural sciences to solve problems related to molecular and macro systems.

**Human Behavior:** Applies knowledge of the self, others, and social systems to solve problems related to the psychological, social, and biological factors that influence health and well-being.

**Pre-professional Competencies**

**Service Orientation:** Demonstrates a desire to help others and sensitivity to others’ needs and feelings. Demonstrates a desire to alleviate others’ distress. Recognizes and acts on their responsibilities to society locally, nationally, and globally.

**Social Skills:** Demonstrates awareness of others’ needs, goals, feelings, and the ways social and behavioral cues affect peoples’ interactions and behaviors. Adjusts behaviors appropriately in response to these cues. Treats others with respect.

**Cultural Competence:** Demonstrates knowledge of social and cultural factors that affect interactions and behaviors. Shows an appreciation
Advisor Information System (AIS) Access & Resources

- Visit https://students-residents.aamc.org/advisors/advisor-information-system/
- Get info about gaining access to AIS, report instructions, and other helpful resources
Advisor Information System (AIS)

- Applicant data from students who have released their information to school-designated advisors
- Statement of Confidentiality

<table>
<thead>
<tr>
<th>Name</th>
<th>Purpose</th>
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<tr>
<td>Quick Lookup</td>
<td>Search for a single advisee</td>
</tr>
<tr>
<td>Roster of Applicants</td>
<td>Retrieve data for a particular set of AMCAS applicants</td>
</tr>
<tr>
<td>MCAT Roster/Summary</td>
<td>Retrieve individual or aggregate data for a particular set of MCAT examinees</td>
</tr>
<tr>
<td>Designated School</td>
<td>Lists medical schools that your students have applied to, the number who have applied, the number who have been accepted, and the number who have matriculated</td>
</tr>
<tr>
<td>Application Year Statistics</td>
<td>Compare school statistics to national statistics for a given application year</td>
</tr>
<tr>
<td>Trends</td>
<td>Graphs of aggregate data for closed application years</td>
</tr>
</tbody>
</table>
The Advisor Hub

Prehealth Advisors

As a prehealth advisor, you have a critical role in guiding your students on their individual paths to medical school. The AAMC provides accurate, reliable resources and tools on medical school admission requirements, financial aid, the application process, and more, to support you in providing the best guidance to your students.

How to Get the Most of the Advisor Information System (AIS)

Use AIS to track the performance of your program and run reports on your students' MCAT scores and applicant data.

AMCAS® Choose Your Medical School Tool

The AAMC American Medical College Application Service® (AMCAS®) created this tool to support medical schools' enrollment management processes and help applicants communicate their intentions about which medical schools they plan to attend. Schools will only be able to access information about the...
AAMC Fee Assistance Program

Aspiring physicians can save up to $2,000

- Reduced registration fee for MCAT® exams
- Free MCAT Official Prep Online-Only Bundle, including the practice exams and flashcards
- Free subscription to the MSAR® online database for up to two years
- Waived AMCAS® application fee for one submission with up to 20 medical school designations
- Learn more about the Fee Assistance Program at aamc.org/fap.

Benefits are NOT Retroactive
AAMC Fee Assistance Program

Benefits:
• Awardees can use benefits for up to two calendar years

Eligibility:
• aamc.org/fap

<table>
<thead>
<tr>
<th>Application Approved</th>
<th>Benefits Expire</th>
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</table>
AAMC Fee Assistance Program

Website resources to direct your advisees to:

- What You Need to Apply
- 2021 Fee Assistance Program Essentials
- Fee Assistance Program FAQ’s

202-828-0600
fap@aamc.org
@AMCASinfo
Advisor Support

Advisor support for all pre-med AAMC programs and services will be accessible via one phone number and email address:

AAMC Advisor Support
Phone: 202-828-0950
Emails: advisors@aamc.org
AAMC Premed Navigator

Monthly e-newsletter for applicants and helpful web content.

students-residents.aamc.org/navigator
Anatomy of an Applicant

- Core Competencies
- Student Profiles

Medical schools consider more than your grades and scores. There are 15 Core Competencies that demonstrate your preparedness for medical school. To show how successful applicants have demonstrated these competencies in many different ways, we interviewed real medical students, their pre-health advisors, and the admission officers who accepted them.

Compassionate Caregiver to Military Medic: Christiana’s Path to Medical School

“Do not rush the application process. It is okay if you do not follow the traditional application timeline as everyone’s journey is unique. The important thing is having a strong application that highlights your unique path to becoming a physician.”

Passion for Psychology and Service: Micayla’s Path to Medical School

“Long-term goals, including becoming a physician, cannot be achieved without having short-term goals. Prepare for the future, but do not miss out on the joys of life today. Know that if you come from a background with decreased representation in medicine or a low-income family, with perseverance...”

Focusing on the Positive: Sara Kennedy’s Path to Medical School

“Always keep in mind what the goal of this journey is: to be a physician who serves others. When you’re feeling down in the weeds about studying, take time to volunteer or shadow. Connect with patients and bring yourself back to what brought you to this path in the first place.”

aamc.org/competencies
Access Code Management Tool (ACMT)

ACMT allows advisors to easily distribute, manage and keep track of your access codes in a “Code Bank.”
Questions?

Contact Us

advisors@aamc.org
202-828-0950
@amcasinfo

Please fill out the survey and tell us what you thought about this webinar!